



Unified Insurance Program

**Minutes of the Regular Meeting of
CWPU Unified Insurance Program UIP
April 9, 2020**

The regular meeting of the CWPU UIP was held via conference call on April 9, 2020, at 9:00 a.m., pursuant to proper notice thereof.

The meeting was called to order by Chair Conover at 9:00 a.m. The following individuals were in attendance:

<u>Trustees</u>	<u>Alternate Trustees</u>	<u>Public Utility District</u>
Melina Conover	Jody George	Benton PUD
Gary Ivory	Shauna Cenotto	Douglas PUD
Marilee Kuehne		Ferry PUD
Carrie Locke		Franklin PUD
Darla Stevens		Grant PUD
Rob Gillespie	Katie Pfitzer	Okanogan PUD
Destini Parker		Pend Oreille PUD

Others in attendance:

Grant PUD:	Diane Moseley
Okanogan PUD:	Dana Kincaid
CWPU UIP Benefits Program Administrator:	Sylvia Hubbard
Alliant:	Kerri Coyle, Schuyler Briscoe
IBEW Local 77:	Brian Gray

Meeting Minutes

The Trustees reviewed the minutes of the March 12, 2020 regular meeting and those of the March 23, 2020, March 26, 2020 and April 1, 2020 special meetings.

Motion was made by Trustee Locke and seconded by Trustee Stevens to approve the minutes of the March 12, 2020 regular meeting and meeting minutes of the March 23, 2020, March 26, 2020 and April 1, 2020 special meetings. Motion passed unanimously.

Trustee Changes

Chair Conover shared that Okanogan PUD has appointed Rob Gillespie to serve in the role of UIP Trustee, replacing Don Coppock. In addition, Shauna Cenotto is replacing John Bergstrom as Alternate Trustee for Douglas PUD.

UIP Treasurer and UIP Assistant Treasurer Nominations

After serving a 5-year term, Rob Gillespie and Janet Crossland have expressed their desire to step down from their roles as UIP Treasurer and UIP Assistant Treasurer as soon as possible. Ms. Hubbard provided the Trustees with a list of duties currently performed by said positions and an estimated time commitment. Chair Conover inquired if anyone would like to nominate accounting personnel to serve in those roles. Due to several initiatives at the local utilities, accounting resources are limited, and no nominations were brought forward. The possibility of outsourcing the Treasurer position as well as limiting the term to two years were discussed.

Outcome/Further Action

- Trustees will further solicit interest from their respective accounting departments.

Benefits Program Administrator Report

COVID-19 related testing, diagnosis, and treatment

Ms. Hubbard explained that the Trustees decided to opt-in and follow the provisions of the Office of Insurance Commissioner's (OIC) Emergency Order No. 20-01, waiving any cost-shares related to health care provider visits and COVID-19 testing. The order will sunset on May 4, 2020. Since then, the Families First Coronavirus Response Act was signed into law, requiring private health plans including self-funded plans, to waive cost-shares for COVID-19 testing and related provider visits through December 31, 2020, superseding the OIC's Emergency Order.

In addition to waiving cost shares for COVID-19 related testing, Premera will be waiving cost shares, including copays, deductibles, and coinsurance for all COVID-19 related treatment (both inpatient and outpatient) for their fully insured members, retroactive to January 1, 2020 and extending to October 1, 2020. As a self-funded group health plan, the UIP has the option to opt-in and waive cost shares for any COVID-19 related treatment.

Motion was made by Trustee Stevens and seconded by Trustee Locke to opt-in and waive any cost shares for all COVID-19 related treatment, retroactive to January 1, 2020 and extending to October 1, 2020. Motion passed unanimously.

Ms. Hubbard clarified cost shares relating to telehealth visits. Cost shares for general medical telehealth visits will be waived through June 30, 2020. This includes general health visits received through Teladoc and telehealth visits received through a provider office. Existing cost shares will continue for Teladoc dermatology and behavioral health visits.

Paid Family and Medical Leave (PFML) Voluntary Medical Plan

Following the UIP meeting held on March 23, 2020, the PFML subcommittee reconvened and drafted a short term disability program description, meeting or exceeding the requirements of a qualified voluntary medical plan under Washington's PFML for disability leaves of up to 12 times the typical workweek hours or 14 times, if the leave is pregnancy related in a benefit year.

A similar program description will be developed for the short term disability program extension, which applies to regular, limited assignment, and seasonal employees who experience a prolonged and concurrent leave, exceeding the maximum leave entitlement under the short term disability program.

Motion was made by Trustee Locke and seconded by Alternate Trustee George to adopt the revised short term disability program description, in substantially the form presented, for all utilities, except Grant PUD. Motion passed unanimously.

Outcome/Further Action


- Ms. Hubbard will file voluntary medical plan applications for all utilities with the State for approval.

UIP Quarterly Meeting, April 22, 2020

Due to COVID-19 and the Governor's order for social distancing, the meeting location of the upcoming UIP quarterly meeting was changed to a virtual environment.

With no additional items to discuss, Chair Conover adjourned the meeting at 9:51 a.m.

Approved by Trustees on April 22, 2020.

x 

Melina Conover, CWPU UIP Chair

