



*Unified Insurance Program*

**Minutes of the Special Meeting of  
CWPU Unified Insurance Program UIP  
March 23, 2020**

A special meeting of the CWPU UIP was held via conference call on March 23, 2020, at 1:30 p.m., pursuant to proper notice thereof.

The meeting was called to order by Vice Chair Pfitzer at 1:30 p.m. The following individuals were in attendance:

**Trustees**

Carrie Locke  
Darla Stevens  
Don Coppock  
Destini Parker

**Alternate Trustees**

Jody George

Katie Pfitzer

**Public Utility District**

Benton PUD  
Franklin PUD  
Grant PUD  
Okanogan PUD  
Pend Oreille PUD

**Others in attendance:**

Douglas PUD:

Rene' Rowton

Okanogan PUD:

Dana Kincaid

CWPU UIP Benefits Program Administrator:

Sylvia Hubbard

Alliant:

Kim Chawes, Kerri Coyle, Lesley Henry

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**Washington Paid Family & Medical Leave Update**

Ms. Hubbard explained that she had been in contact with the Employment Security Department (ESD) and further revised the voluntary plan document to differentiate between the short term disability program and short term disability extension and felt confident that ESD would approve the voluntary plan document. Unfortunately, this morning, ESD requested additional changes to the plan document before approval and suggested to separate the short term disability extension benefit from the voluntary medical plan document.

Given that an approval by April 1, 2020 is not likely, Ms. Hubbard suggested to regroup the PFML subcommittee to re-write the plan document with the goal of a voluntary medical plan approval by July 1, 2020. Trustee Parker expressed interest to serve on the subcommittee to fill Ms. Davis' vacancy. Ms. Hubbard will provide notification to the Union that we have been unsuccessful in obtaining approval of a voluntary medical plan and that premiums will be assessed for bargaining employees beginning April 1, 2020, as provided by the Letter of Understanding between CWPU and IBEW. Trustees agreed.

With no additional items to discuss, Vice Chair Pfitzer adjourned the meeting at 1:53 p.m.

Approved by Trustees on April 9, 2020.

x Melina Coover

Melina Coover, CWPU UIP Chair