

Central Washington Public Utilities
UIP (Unified Insurance Program) Special Trustee Meeting
via Conference Call (855) 201-9213
Thursday, April 12, 2018
MEETING MINUTES

Roll call

The meeting was called to order at 9:02 a.m. by UIP Chair Wenner on a secure line provided by Health Advocate. Those attending the meeting included:

<u>PUD</u>	<u>Trustees</u>	<u>Alternate Trustees</u>	<u>Administrators/Others</u>
Benton	Melina Wenner, Chair	Jody George	
Douglas	Barbara Davis		
Ferry	Marilee Kuehne		
Franklin	Carrie Locke	Sylvia Hubbard, Vice Chair	
Grant	Annette Hernandez		
Okanogan			
Pend Oreille	Lloyd Clark		Shanna Rice

Others: Kim Chawes, Alliant

Health Advocate Utilization Report

Debbie Beltz, Senior Account Manager with Health Advocate joined the call at 9:02 a.m. and presented to Trustees a review of service utilization and enhancements for the 2017 calendar year and planned to occur in the 2018 calendar year. Highlights of this report included the following:

- 2017 & 2018 enhancements in technology and messaging
- Engagement Best Practices Survey Key Findings
- Review of Utilization & Activity for the 2017 calendar year
- Information Full Service Clinical Advocacy and service utilization by category
- Information on Administrative Advocacy and service utilization by category
- Financial Summary and total savings this period
- Communications & Engagement services (mobile App and member communication tools)
- News services such as Demographic Advice, updated communication materials, new toolkits and suggested strategies for educating employees

Discussion following the presentation included interest in the Demographic Advice service which is available to each utility independent of the others. Ms. Betz shared that this service requires the launch of a secure member website where members can log in and get demographic and personal health advice. One component of the service shared is its ability to send wellness exam reminders to participants. In addition, utility specific reports would be accessible to administrators. Trustees shared an interest in learning more about the updated communication materials and took kits. There was discussion regarding configuration of the secured website for the Demographic Advice. Also discussed was the ability to download flyers and communication materials from an employer portal vs. having to submit a request .

Outcome/Future Actions: Ms. Betz agreed to follow-up with each utility following the meeting regarding the Demographic Advice service and separately agreed to send out a list of communication materials available for distribution to members and a link to the Health Advocates Tool Kits. Chair Wenner thanked Ms. Betz for providing Trustees with the annual report, and in particular for the overview of the resources available and cost saving to the UIP incurred when services are utilized.

9:40 a.m. - Call temporarily suspended while Trustees transferred to a secure line provided by Alliant.

9:43 a.m. - Melina called the meeting to order. Roll Call was retaken and excluding Ms. Betz, all others previously identified participants had joined the call.

AGRIP Membership

Chair Wenner proposed that Trustees approve a motion on the method of payment for the AGRIP membership that was approved at the March UIP General Meeting. Chair Wenner explained that during the meeting Trustees did not determine whether or not the cost of the membership would be paid out of the Trust or if it would be a shared expense between utilities.


Motion was made to approve payment for the AGRIP membership out of the Trust by Trustee Hernandez and seconded by Trustee Davis. Motion passed unanimously.

EIAC Meeting

Chair Wenner shared that the Union had expressed an interest in reconvening the EIAC and proposed that Trustees consider a meeting date in June. Chair Wenner indicated that the agenda could include an overview of annual reports from Health Advocate and Alliant's Deerwalk Report. Trustees entered into discussion about the purpose of the meeting. Chair Wenner recommended that the agenda focus on education relative to what is available to members so the EIAC has a clear understanding of the importance of wellness and prevention. Trustees agreed that a focus on educating the EIAC on consumerism, high cost of pharmacy, costs that drive inflation, strategies to mitigate costs, and the tools available to members to help them save money would be valuable information to provide to the EIAC as well as a plan to communicate and share information learned during the meeting with employees.

Outcome/Future Actions: Chair Wenner will coordinate with the Union a date to reconvene the EIAC and submit a draft agenda to Trustees for review and consideration.

Approved by Trustees on July 24, 2018



Melina Wenner, CWPU UIP Chair

/jag