

Meeting Minutes
Central Washington Public Utilities
UIP (Unified Insurance Program) Special Meeting Minutes
Thursday, January 12, 2017, at 9:00 a.m.
Conference Call

1. **Roll call / introductions / additional agenda items –**

The meeting was called to order at 9:00 a.m. by Chair Wenner. Those on the call were:

<u>PUD</u>	<u>Trustees</u>	<u>Alternate Trustees</u>	<u>Administrators</u>
Benton	Melina Wenner	Jody George	
Douglas	Barbara Davis		
Ferry	Marilee Kuehne		
Franklin		Sylvia Hubbard	
Grant	Annette Hernandez	Darla Shannon	Leah Knopp
Okanogan	Don Coppock	Katie Pfitzer	
Pend Oreille	Lloyd Clark		Shanna Rice

Alliant – Kim Chawes

Symetra – Peachy Kent, Sarah Finch

2. **Symetra Implementation –**

- a. **Update** – Peachy Kent gave an update to the implementation process. She said that the Policy of Certificates is still being drafted and the billing is still not available in the portal. Individual employee information will not show in the portal. This info will be kept in the file but not available to be viewed online by other Administrator's.
- b. **Value Added Services** – Chair Wenner asked Symetra for information on what is included in the Value Added Services. Peachy Kent said that Marketing is working on updated flyers and she would be sharing these out soon.
- c. **Age Banding** – Peachy Kent confirmed that age banding does not have to be reported but total lives and volumes still need submitted on the billing.
- d. **EAP ComPsych Services** – Chair Wenner shared that information has still not been received from Symetra. It was discussed that the cost of \$1.29 PEPM would not be included with LTD as it has been in the past.
- e. **Dependent Child Eligibility Definitions** – Peachy Kent shared that Symetra is still waiting on Underwriting and Compliance for clarification. Chair Wenner shared the importance of being able to share this information with PUD employees as soon as possible. Peachy will relay this.

3. **Unum Transition** – Chair Wenner reminded Trustees to look at the last billing that was sent out from Unum for any outstanding balances.

4. **Premera Experian Credit Monitoring Services** – Chair Wenner shared that the two-year mark for the credit monitoring services that many employees are currently utilizing, will soon expire. Employees should receive a notification that their membership will be expiring and they will have the opportunity to reapply. This is for both the Protect My ID and Family Secure (families

with children under 18). Trustees feel that this service is very beneficial to employees. At this time there is no additional cost billed from Premera.

5. **ACA Reporting** – Kim Chawes reminded Trustees of upcoming deadlines for ACA Reporting. Paper returns are due by March 2nd and electronic filing is due by March 31st.
6. **CWPU UIP Quarterly Meeting is January 25th at Douglas PUD.**

The meeting was adjourned at 9:36 a.m.

Approved by Trustees on January 25, 2017



Melina Wenner, Chair