

Meeting Minutes
Central Washington Public Utilities
UIP (Unified Insurance Program) Special Meeting
Thursday, October 8, 2015, at 9:00 a.m.
Conference Call

1. Roll call / introductions / additional agenda items:

The meeting was called to order at 9:05 a.m. by Chair Shannon. Those on the call were:

<u>PUD</u>	<u>Trustees</u>	<u>Alternate Trustees</u>	<u>Administrators</u>
Benton		Jody George	
Douglas			
Ferry	Marilee Kuehne		
Franklin	Carrie Locke		
Grant	Darla Shannon	Annette Hernandez	
Okanogan	Don Coppock		
Pend Oreille	Paul Boxleitner		

2. 2015 Fall Wellness Event Update –

Trustee Boxleitner (Pend Oreille) shared that the Pend Oreille wellness screenings went pretty well over-all. There was a glitch with the test strips being out of date so that put the schedule about an hour behind. The senior tech realized a centrifuge was needed and that created another glitch in addition to the short time slots putting things behind. Trustee Locke (Franklin) reiterated that the Franklin screenings went pretty well but the time slots were too short. Alternate Trustee George (Benton) also echoed the fact that the short time slots were an issue and the PSA screens delayed getting people thru. Alliant feedback: time slots need to be longer, just not enough time to make the process flow and keep people from waiting in lines. Jennifer and Kim from Alliant are working with eHealth on these issues and will update the group.

3. Wellness Sub-Committee Update:

Alternate Trustee George (Franklin) stated that the wellness sub-committee of Trustee Hubbard, Brook Fankhauser (Grant) and herself, have met and have a plan outlined for moving forward that includes:

- a. developing a recommendation for 2017 wellness events
- b. designing a wellness strategy for Collective Bargaining that involves a three year plan
- c. creating and distributing a leadership survey

Discussion took place that included having only one wellness event in 2016 to qualify for the 2017 wellness incentive. Also, each individual utility would decide who would complete the leadership survey and return to Trustee George (Benton). Once the results of the survey have been combined, the sub-committee will present the findings to the trustee group. Trustee George said the next sub-committee meeting is in Moses Lake on 11/05/2015.

4. STD/PERS Issue:

Chair Shannon updated the group about the STD/PERS issue. Chair Shannon stated she traveled to Seattle last week to meet with the Union and The Department of Retirement Systems (DRS). She stated it was a good conversation. Chair Shannon stated she is working on final draft materials for legal review and that review should take place next week. Then a final review will occur with the Trustee group (hopefully within the next two weeks). There are three documents being created:

- letter to go to the general employee population explaining the change
- Q&A sheet
- Letter of Agreement

The Union stated they would like each utility to meet with shop stewards to help them understand the change. Chair Shannon also recommended that each utility talk to their payroll departments to discuss any changes in that area that may need to be addressed. The change will take effect 01/01/2016. Something to also keep in mind is that employees can use 457 roll-over funds to pay for the PERS services credits that will be lost while on STD once the change is implemented.

5. Re-insurance Fees:

Kim from Alliant stated that they are working on a census for the re-insurance fees and will be using enrollment between 01/2015 and 09/2015. The dollar amount will be reported by mid-November and then the payment will be processed in January. The fee is \$44 per person.

A motion was made by Trustee Locke (Franklin) to approve the re-insurance fee payment of \$44 per person based on survey result to be paid in January of 2016. Trustee Coppock (Okanogan) seconded the motion and the motion passed.

The meeting was adjourned at 10:30 a.m.

Approved by Trustees on February 11, 2016


Darla Shannon, Chair