

Central Washington Public Utilities
 Special Meeting – Conference Call
 Thursday, November 13, 2014 – 9:00 a.m.
Dial: 509-793-1489

1. Roll Call:

PUD	Trustees	Alternate Trustees	Administrators
Benton	Melina Wenner	Jody George	
Douglas	Barbara Davis	Gary Ivory	
Ferry	Marilee Kuehne		
Franklin			
Grant	Darla Shannon	Annette Hernandez	Leah Knopp
Okanogan		Laura Richards	Cindy Lynn-Bartella
Pend Oreille	Paul Boxleitner		

Mercer: Lindsey Cronin

2. **Additional Agenda Items:** Alternate Trustee George has concerns with Premera’s online enrollment process. Trustee Kuehne asked when the deadline for open enrollment is. Trustee Boxleitner inquired on Mercer’s summary plan documents. Mercer Account Manager, Lindsey Cronin, will follow-up and get this information to the Trustees.

3. **Vision Claims Audit:** Chair Shannon told the group that so far vision claims for non-prescription glasses were around \$11,000. Lindsey Cronin has a call scheduled with Premera on November 15th to find out how far back the claims are going and if these claims are validated.

4. **Premera Issues:** Trustee Davis brought up the problem she is still having with Premera regarding the accumulator issue. This has been over 13 weeks and it is still not resolved. Alternate Trustee Hernandez brought up concerns that Grant is having with pharmacy issues. Others mentioned that they are having issues with vision, dental and pharmacy coverages and individuals being declined coverage. Also some are still having issues with EOB’s. Chair Shannon will take these issues to Premera in their next meeting.

5. **Unum Issues:** The group is still having concerns with Unum. They are as follows:
 - a. Duplicate numbers in the system
 - b. LTD issues ongoing after months; Unum requesting PUD’s to fax issues in but they never receive them
 - c. Billing delays and timing issues with billing

Chair Shannon, with Mercer’s assistance, will take these issues to Unum.

6. **EIAC – Health Advocate:** Lindsey Cronin is looking into other options for the administration of the upcoming spring wellness event. Chair Shannon asked each PUD how their GM responded to the EIAC’s wellness proposal. Several had mentioned it and others still need to.
7. **Broker RFP:** Chair Shannon reviewed Mercer’s performance and went around the group for feedback to make sure that each one was on board for going out for an RFP. Since it has been so long since the Trust has done an RFP for broker services, it was agreed by the group that it was necessary. Trustee Wenner will get an example RFP for professional services and share it with the group. Benton, Okanogan, Franklin and Grant volunteered to help with the RFP process.
8. **Reinsurance Fees:** Chair Shannon explained the different approved counting methods for self-insured plans. With Mercer’s expertise, they are recommending the ‘snapshot method’, since this method is the least costly to the Trust. Chair Shannon also explained the difference between the Trust making the reinsurance annual fee in two installment payments or a single payment. There is very little savings to the Trust to make two payments, one in January and November 2015 versus just one payment in January. One benefit to making one payment is the administrative time to go back into the website and set-up the second payment and then have the Treasurer transfer the funds into the special account designated for this payment with Wells Fargo.
 - **Motion** was made by Trustee Davis and seconded by Trustee Boxleitner for the Trust to make one payment for the Transitional Reinsurance Fee based on the snapshot factor method. This payment will be made out of Trust reserves in the amount of \$185,094 in January 2015 and will completely satisfy the reinsurance fee requirements.
 - Per advice, to diminish the potential of unauthorized withdrawals, the Trust will **amend the motion** and authorize the Treasurer to open a second account through Wells Fargo to pay for this annual fee since HHS requires direct access to pull payments from the designated account. Motion passed by unanimous vote.

The next monthly Administrator’s call will be on December 11, 2014.

Meeting adjourned at 9:51 AM.

Approved by Trustees on February 11, 2015



Darla Shannon, Chair