



PRCC Habitat Subcommittee

Conference Call

Thursday, 12 June 2025
 1:00 p.m. – 3:00 p.m.

Final Meeting Minutes

PRCC Habitat Subcommittee Members

Tracy Bowerman, Shelby Fowler (alt), USFWS	Chris Fisher, CTCR
Dave Duvall, Deanne Pavlik-Kunkel (alt), GPUD	Brandon Rogers, Hans Smith (alt), YN
Scott Carlon, NMFS/NOAA ¹	Carl Merkle, CTUIR
Jeremy Cram, Cody Gillin (alt), WDFW	Erin Harris, GPUD
Nathan and Clayton Buck, Wanapum	Tracy Hillman, BioAnalysts, Chair

Meeting Attendees

Chris Fisher, CTCR	Dave Duvall, GPUD
Jeremy Cram, WDFW	Tracy Bowerman, USFWS
Brandon Rogers, YN	Tracy Hillman, BioAnalysts, Chair

Action Items:

- Tracy Bowerman will provide additional information on the reasons for a budget amendment on the Skyline Screen and Fish Return Project.
- Dave Duvall will order 12, 12"x24" PRCC HabSC signs from Signs Now. Writing on the sign will say, "PROJECT SUPPORTED BY THE HABITAT SUBCOMMITTEE OF THE PRIEST RAPIDS COORDINATING COMMITTEE".

¹ NOAA Fisheries did not notify the Chair requesting a delay in voting on decision items. Therefore, decisions were made by members present.

Decision Items²:

- **Decision:** PRCC Habitat Subcommittee members agreed that Grant PUD should set up a not-to-exceed \$25,000 contract with Noble Ag Land Valuation for conducting or reviewing appraisals. Funding will come from Fund 602.
- **Decision:** PRCC Habitat Subcommittee members approved a budget amendment for the Skyline Screen and Fish Return Upgrades project. The total cost of the project (including the budget amendment) is \$394,271.30. Funding for this project will come from Fund 602.
- **Decision:** PRCC Habitat Subcommittee members approved a time extension on the Skyline Screen and Fish Return Upgrades project. The project will be extended to 30 June 2027.
- **Decision:** PRCC Habitat Subcommittee members approved the purchase of 12, 12"x24" PRCC HabSC signs.

I. Welcome and Introductions

Tracy Hillman welcomed everyone to the meeting and participants introduced themselves.

II. Agenda Review

The PRCC Habitat Subcommittee reviewed and approved the June meeting agenda.

III. May Meeting Notes

PRCC HabSC members reviewed and approved the 8 May 2025 meeting notes.

IV. Review Action Items

The PRCC HabSC reviewed the following action items from the May meeting:

- Dave Duvall will work with Grant PUD contracting to provide language requiring sponsors to request proposals for engineering, architecture, or survey work so that state requirements are met. This language will be added to award letters, contracts, and the PRCC HabSC Operating Procedures. **Complete. See Section VII.**
- Dave Duvall will develop a draft sign, which includes the PRCC HabSC logo, and ask vendors for an estimate on the cost to produce the sign. Signs will be placed at select restoration and protection projects funded by the PRCC HabSC. **Complete. See Section VII.**

V. Project Updates

Members of the PRCC HabSC provided the following updates on funded projects:

- **Appraisals** – Dave Duvall reported that there are no new updates on the appraisal contracts.
- **ORRI VDS Backwatering Project** – Chris Fisher reported that the work is complete; however, following an Okanagan River Restoration Initiative (ORRI) meeting, the Okanagan Nation Alliance (ONA) is developed restoration designs for additional structures.
- **Lower Wenatchee Instream Flow Enhancement Project, Phase II Project** – Tracy Bowerman reported that the sponsor (Trout Unlimited; TU) continues to work on updating the 24

² All decision items listed here were approved by PRCC HabSC members.

temporary access agreements. This should be completed by the end of June. The draft Trust Water Right Agreement was received from Ecology and will be reviewed with the Jones Shotwell Ditch Company attorney this month.

- **Cascade Orchards Icicle Creek (COIC) Flow Restoration Project** – Tracy Bowerman reported that the project is complete. This project can be closed once the final invoice is received.
- **Okanagan Lake Dam East Salmon Passage Design Project** – Chris Fisher shared that this project is complete and can be closed once Grant PUD receives the final invoice.
- **Peshastin Creek RM 2.5 Project** – Tracy Bowerman indicated that Cascade Fisheries (CF) continues to work through Clean Water Act permitting. As requested by the Army Corps of Engineers archaeologist, additional field work was performed, but no additional archaeological findings were discovered. A revised report will be submitted, and they will begin consultation.
- **Bockoven Entiat and Stormy Acquisition Projects** – Jeremy Cram reported that there is no update on this project. The landowner has put the sale on pause.
- **Canyon Creek Culvert Design and Construction Project** – Tracy Bowerman indicated that there is no update on this project.
- **Eagle Rocks Habitat Enhancement Project** – Tracy Bowerman said the sponsor (Methow Salmon Recovery Foundation; MSRF) monitored the restoration site during spring runoff. Peak flows measured at Winthrop were about 5,200 cfs. They also completed repairs on the irrigation system and pump controller and continue to deal with uncertainties regarding federal and state funding.
- **Kedrowski Acquisition Project** – Tracy Bowerman indicated that the sponsor (MSRF) is coordinating with Pacific Appraisal Associates and the Calvary Church.
- **Bartsch Acquisition – Lower Twisp River – Reach 2A Project** – Dave Duvall said the sponsor (MSRF) closed the property on 18 March 2025. This project is complete and can be closed once the sponsor submits the final invoice.
- **Skyline Screen and Fish Return Upgrades Project** – Tracy Bowerman said the sponsor (MSRF) is coordinating fish screen installation and fencing around the new screen. They coordinated with the archaeologists and USFWS on the staging area. The archaeology survey was completed on 12 May. They continue to coordinate with the Skyline board and landowners. The sponsor is requesting additional funding for this project (see Section VI).
- **Penticton Dam Fish Passage Construction** – Chris Fisher said the sponsor (Okanagan Nation Alliance; ONA) has nearly completed the addition of sheet pilings for the fishway. They are also working on excavation of the fishway and installing electrical conduits and concrete work (see photos in Attachment 1). The project is expected to be completed by mid-July.
- **ORRI Okanagan Falls** – Dave Duvall said the sponsor (ONA) is staging all the material for the project and is mobilizing equipment. Construction work should begin soon.
- **White River Ohme Acquisition** – Dave Duvall said there is no new update on this project. He said Grant PUD hired Pacific Appraisal Associates to do the appraisal.
- **Enloe Dam Sediment Analysis and 30% Design** – Chris Fisher reported that the sponsor (TU) continues to make progress on this project. The sponsor has completed the sediment and chemical analyses and will send the Sediment Evaluation Report to the Dredged Materials

Management Office and the Technical Advisory Committees. The report should be available by 23 June. The preferred alternative is to remove the dam with full sediment release.

- **Methow River Riparian Stewardship** – Dave Duvall indicated that the sponsor (MSRF) and Grant PUD began the contracting process.
- **M2@3R Habitat Construction** – Dave Duvall indicated that the sponsor (MSRF) and Grant PUD began the contracting process.
- **Libby Creek Fish-Passage Barrier Dam Removal** – Tracy Bowerman reported that the \$217,000 from the U.S. Forest Service Fisheries Restoration and Irrigation Mitigation Act (FRIMA) has been released and the sponsor (CF) is working on the project. Shelby Fowler is working on the design and the sponsor is moving ahead with permit coordination.
- **Methow River – Integrated CMZ Project** – Dave Duvall said Grant PUD will begin the contracting process with the sponsor (MSRF) now that the draft May meeting notes are final.

VI. Restoration/Protection Projects

Appraiser Work: Noble Ag Land Valuation

Dave Duvall reported that in April, the PRCC HabSC agreed to set up a \$25,000 contract with Noble Ag Land Valuation for conducting and reviewing appraisals. However, Grant PUD Contracting needs a completed specification sheet in order to move forward with setting up a contract with Noble Ag Land Valuation. Therefore, Dave prepared a specification sheet titled, “Appraiser Work: Noble Ag Land Valuation.” Dave reviewed the specification sheet with the members present and noted that the specification sheet directs Grant PUD to set up a not-to-exceed contract with Noble Ag Land Valuation with a \$25,000 limit. Funds can be increased if necessary. After reviewing the specification sheet, members present approved the funding for Noble Ag Land Valuation.

Decision: PRCC Habitat Subcommittee members agreed that Grant PUD should set up a not-to-exceed \$25,000 contract with Noble Ag Land Valuation for conducting or reviewing appraisals. Funding will come from Fund 602.

Skyline Screen and Fish Return Upgrades Project (Budget Amendment)

Tracy Bowerman reported that the Methow Salmon Recovery Foundation requests a budget amendment on the Skyline Screen and Fish Return Upgrades project. The sponsor is asking for an additional \$292,037.30 to complete the project (see budget below). The sponsor identified the following reasons for the cost increase: (1) the initial budget was prepared at a low level of design and overlooked several complexities, (2) the initial budget did not include the cost of 21 saddles and turnout assemblies (~\$115k), and (3) the price for pipe has increased 10% and fittings have increased 20%. Tracy noted that the sponsor already purchased the pipe to avoid further increases in the cost of pipe.

Bid Item #	Task	Number	Units	Units cost	Total
Mobilization					
1	Construction Prep		1 Lump Sum	\$ 4,500.00	\$ 4,500.00
2	Insurance, Payroll, Lodging, Misc Overhead		1 Lump Sum	\$ 20,000.00	\$ 20,000.00
Mobilization Total					\$ 24,500.00
HDPE to Drop					
3	HDPE 24" DR 32.5	1800	ft	\$ 35.80	\$ 64,440.00
4	fittings	1	item	\$ 16,000.00	\$ 16,000.00
5	JD 50 (fusion welding)	60	hr	\$ 218.44	\$ 13,106.25
6	JD 130 (fusion welding)	60	hr	\$ 306.72	\$ 18,403.13
7	Fusion Welder w/ 1 tech	4	days	\$ 1,850.00	\$ 7,400.00
8	labor	130	hr	\$ 125.00	\$ 16,250.00
9	trailer/loader/etc	1	item	\$ 8,000.00	\$ 8,000.00
10	JD 50 (CMP removal)	40	hr	\$ 218.44	\$ 8,737.50
11	JD 130 (CMP removal)	40	hr	\$ 306.72	\$ 12,268.75
12	labor	60	hr	\$ 125.00	\$ 7,500.00
13	CMP disposal	1800	ft	\$ 4.00	\$ 7,200.00
14	misc disposal	1	item	\$ 5,500.00	\$ 5,500.00
15	landowner turn-outs	9	item	\$ 5,000.00	\$ 45,000.00
16	driveway rehab	1	item	\$ 2,500.00	\$ 2,500.00
17	pipeline rehab	1	item	\$ 5,000.00	\$ 5,000.00
18	vault and reconnect to PVC	1	item	\$ 9,500.00	\$ 9,500.00
HDPE to Drop					\$ 246,805.63
Misc					
19	Tax	\$ 246,805.63	per	8.4%	\$ 20,731.67
Misc					\$ 20,731.67
PROJECT TOTAL					\$ 292,037.30

The original amount approved by the PRCC HabSC in July 2024 was \$102,234 (Fund 602). The budget amendment would increase the contribution from the PRCC HabSC to \$394,271.30. Following discussion, the PRCC HabSC decided to table a decision on the budget amendment until they receive additional information on the reasons for the cost increase.

Following the meeting, the PRCC HabSC received additional information on the project and a request to extend the contract from 30 June 2025 to 30 June 2027. By the end of the day on 25 June 2025, all voting members approved the budget amendment and time extension.

Decision: PRCC Habitat Subcommittee members approved a budget amendment for the Skyline Screen and Fish Return Upgrades project. The total cost of the project (including the budget amendment) is \$394,271.30. Funding for this project will come from Fund 602.

Decision: PRCC Habitat Subcommittee members approved a time extension on the Skyline Screen and Fish Return Upgrades project. The project will be extended to 30 June 2027.

VII. Administration and Information Updates

PRCC Habitat Subcommittee First Quarter 2025 Expenditures and Unencumbered Balances

Tracy Hillman shared the following financial information with the HabSC:

Habitat Fund	Expenditures through 31 March 2025	Unencumbered Balance
601	\$906,096	\$6,114,076
602	\$3,728,743	\$7,173,620
603	\$55,171	\$2,839,595
Total	\$4,690,010	\$16,127,291

NOAA Fisheries Representation on the PRCC HabSC

Tracy Hillman reported that Scott Carlon will represent NOAA on the PRCC Habitat Subcommittee until NOAA identifies a more permanent representative. Unfortunately, Scott was unable to participate in the meeting today.

Revised Code of Washington (RCW) for Engineering Services

Dave Duvall stated that Grant PUD Legal reviewed the RCW for engineering services and concluded that the PRCC HabSC does not have to require sponsors to go through a competitive bid process if the funded work includes engineering. Thus, there is no need to include competitive bid language in award letters, in contracts, and in the PRCC HabSC Operating Procedures.

Signage on Acquisition and Restoration Properties

Dave Duvall shared the information he received from Signs Now (see Attachment 2). After reviewing the information, members believe a smaller (12"x24") sign would be better and agreed that the writing on the sign should say, "PROJECT SUPPORTED BY THE HABITAT SUBCOMMITTEE OF THE PRIEST RAPIDS COORDINATING COMMITTEE". The PRCC HabSC approved the purchase of 12 signs. Previously, the PRCC HabSC agreed to add signage on a project-by-project basis. Members believe signs for some protection and screening/water-savings projects would be appropriate.

Decision: *PRCC Habitat Subcommittee members approved the purchase of 12, 12"x24" PRCC HabSC signs.*

VIII. Adjourn

Tracy Hillman adjourned the meeting at 3:00 pm.

IX. Next Meeting

The next meeting of the PRCC HabSC will be on 10 July 2025.

Attachment 1

Photos of Construction on the Okanagan Lake Dam East Salmon Passage Project (from Zoe Eyjolfson, ONA)







Attachment 2

Cost Estimate and Examples of PRCC HabSC Signs for Placement at Restoration and Protection Sites



710 E. Broadway
Moses Lake, WA 98837
(509) 765-8955

<http://www.signsnowmoseslake.com>

ESTIMATE
E-68274

Payment Terms: Net 30

Created Date: 6/9/2025

DESCRIPTION: x12 36"x24" "Contributors" Signs

Bill To: Grant County Pud
Po Box 878
Ephrata, WA 98823
US

Pickup At: Signs Now - Moses Lake, WA
710 E. Broadway
Moses Lake, WA 98837
US

Requested By: Dave Duvall
Email: Dduvall@gcpud.org
Work Phone: (509) 797-5171

Salesperson: House Signs Now - Moses Lake, WA
Entered By: Ali Gomez

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	36"x24" "Contributors" Signs - E-Panel Rectangle	12	\$195.91	\$2,350.92
1.1	E-Panel Aluminum Composite - Solid Core - 3mm - Part Qty: 1 Width: 36.00" Height: 24.00" Sides: 1			
1.2	Cast digital vinyl for substrate mount - Part Qty: 1 Width: 36.00" Height: 24.00" Lamination - Lamination Type: Premium Cast Overlamine			

Thank you for considering Signs Now of Moses Lake for your signage needs. The quote we discussed is attached below. If you have any questions, please don't hesitate to call us at 509-765-8955 or email signsnow364@gmail.com. Please visit our website www.SignsNow.com/moseslake for more ideas and options.

Subtotal:	\$2,350.92
Taxes:	\$199.83
Grand Total:	\$2,550.75
Deposit Required:	\$1,275.38

PLEASE NOTE: to proceed with this project we do require a 50% deposit before preparing art files & proofing.

PROOFING POLICY: Upon receipt of the required deposit 1 proof will be generated. You are allowed 1 proof revision. If additional revisions are requested you will be billed out at \$25.00 per revision.

The balance is due upon completion.

**ART
PROOF**

PLEASE CHECK YOUR PROOF CAREFULLY

We will not be held responsible for errors or omissions after your proof is approved.



design | service | solutions

24"x36" sign

option 1



option 2



1ST REVISION FREE, ADDITIONAL REVISIONS \$25 EACH

**It is the client's responsibility to ensure that the proof is correct in all areas.
Please be sure to double-check spelling, grammar, layout, color, sizes, quantities and design before APPROVING the proof.
Your project will go into production once a final approval is received in writing by e-mail.**