

REGULAR MEETING  
OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

March 12, 2024

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 8:30 a.m. at Grant PUD’s Main Headquarters Building, 30 C Street SW, Ephrata, Washington and via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 614 157 417# with the following Commissioners present: Tom Flint, President; Terry Pyle, Vice-President; Larry Schaapman, Secretary; Judy Wilson, Commissioner and Nelson Cox, Commissioner (via Microsoft Teams).

An executive session was announced at 8:30 a.m. to last until 8:55 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g), to discuss pending litigation pursuant to RCW 42.30.110(1)(i) and to discuss lease or purchase of real estate if disclosure would increase price pursuant to RCW 42.30.110(1)(b). The executive session concluded at 8:55 a.m. and the regular session resumed.

The Commission convened to review vouchers and correspondence.

The Commission recessed at 9:05 a.m.

The Commission resumed at 9:30 a.m.

A round table discussion was held regarding the following topics: request for total number of Grant PUD licensed fleet vehicles; brief discussion regarding addition of an electric vehicle to existing fleet; and Commission appreciation expressed to Rich Wallen, GM/CEO, for leadership displayed during yesterday’s customer meeting.

Tom Dresser, Manager of Fish and Wildlife, presented the Fish and Wildlife Report.

Brett Lenz, Manager of Cultural Resources, reviewed the Cultural Resources Program Report.

Trade association and committee reports were reviewed.

The Commission calendar was reviewed.

The Commission recessed at 10:40 a.m.

The Commission resumed at 10:50 a.m.

An executive session was announced at 10:50 a.m. to last until 12:55 p.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g), to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i) and to discuss lease or purchase of real estate if disclosure would increase price with legal counsel present pursuant to RCW 42.30.110(1)(b). The executive session concluded at 12:55 p.m. and the regular session resumed.

Email correspondence was noted received from Jason Pratt, Washington State Department of Transportation Assistant Maintenance & Operations Superintendent, regarding the Vantage Bridge Emergency Management Plan.

Consent agenda motion was made Mr. Schaapman and seconded by Mrs. Wilson to approve the following consent agenda items:

Payment Number	140666	through	141132	\$10,831,256.55
Payroll Direct Deposit	233807	through	234617	\$2,487,987.52
Payroll Tax and Garnishments	20240306A	through	20240306B	\$1,056,885.14

Meeting minutes of February 27, 2024.

Special meeting minutes of March 8, 2024.

Special meeting minutes of March 11, 2024.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9045 relative to awarding a contract was presented to the Commission. Motion was made by Mr. Schaapman and seconded by Mr. Pyle to approve Resolution No. 9045. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9045

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 130-12121, FOR DISTRIBUTION LINE TREE TRIMMING AND REMOVAL SERVICES TO DECEMBER 31, 2024

Recitals

1. Bids were publicly opened on January 25, 2024 for Contract 130-12121, for Distribution Line Tree Trimming and Removal Services to December 31, 2024;
2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD’s staff;
  - Basin Tree Service and Pest Control, Inc. \$2,069,688.45
3. The low bid, submitted by Basin Tree Service and Pest Control, Inc. is both commercially and technically compliant with Grant PUD’s contract requirements;
4. The bid is less than the Engineer’s Estimate of \$1,800,000.00 plus 15%; and
5. Grant PUD’s Senior Manager of Power Delivery Construction Maintenance and Chief Operating Officer concur with staff and recommend award to Basin Tree Service and Pest Control, Inc. as the lowest responsible and best bid based on Grant PUD’s plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-12121, for Distribution Line Tree Trimming and Removal Services to December 31, 2024 with Basin Tree Service and Pest Control, Inc. of Ephrata, Washington in the amount of \$2,069,688.45 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD’s Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 12<sup>th</sup> day of March, 2024.

Resolution No. 9046 relative to establishing a letter of credit and line of credit facility was presented to the Commission. Motion was made by Mr. Schaapman and seconded by Mr. Pyle to approve Resolution No. 9045. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9046

RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY, WASHINGTON, ESTABLISHING A LETTER OF CREDIT AND LINE OF CREDIT FACILITY AND PROVIDING FOR THE ISSUANCE AND SALE OF SUBORDINATE ELECTRIC SYSTEM REVENUE NOTES TO EVIDENT THE DISTRICT’S OBLIGATIONS UNDER THE RELATED CREDIT AGREEMENT; PROVIDING THE FORM AND TERM OF THE NOTES; AND AUTHORIZING OTHER MATTERS RELATED THERETO

The Commissioners reviewed future agenda items.

Motion was made by Mr. Schaapman and seconded by Mr. Pyle authorizing payment of non-compliant purchase from Just Right Cleaning and Construction (JRCC), invoice dated January 30, 2024, in the amount of \$19,639.48. After consideration, the motion passed by unanimous vote of the Commission.

A Financial Statement Suite was presented to the board with the following presenters presenting on specific topics:

- Jennifer Sager, Senior Manager of Accounting, reviewed the Finance/Business Services Quarterly Finance Report (QFR).
- Charles Meyer, Managing Director of Enterprise Technology, reviewed the Enterprise Technology Quarterly Finance Report (QFR) and the Enterprise Technology Capital Budget versus Actuals Report.
- Fallon Long, Managing Director of Integrated Operational Services, reviewed the Integrated Operational Services Quarterly Finance Report (QFR) and the Integrated Operational Services Capital Budget versus Actuals Report.
- Randi Hovland, Executive Services Supervisor/Clerk of the Board, reviewed the Executive Services Quarterly Finance Report (QFR).
- Chris Roseburg, Senior Manager of Operational Excellence, reviewed the Business Advancement Quarterly Finance Report (QFR).
- Chuck Allen, Senior Manager of External Affairs and Communications, reviewed Customer Services and Communications Quarterly Finance Report (QFR).
- Rich Flanigan, Senior Manager of Wholesale Marketing and Supply, reviewed the Customer/Market Analytics Quarterly Finance Report (QFR).
- Thomas Stredwick, Senior Manager of Employee Experience, reviewed the Employee Services Quarterly Finance Report (QFR).
- Jacob Johnson, Electric Shop Supervisor, reviewed the Fiber Quarterly Finance Report (QFR) and the Wholesale Fiber Capital Budget versus Actuals Report.
- Ron Alexander, Director of Power Delivery, reviewed the Power Delivery Quarterly Finance Report (QFR) and the Power Delivery Capital Budget versus Actuals Report.
- Ben Pearson, Senior Manager of Hydro Generation, reviewed the Power Production Quarterly Finance Report (QFR) and the Power Production Capital Budget versus Actuals report.

Jennifer Sager, Senior Manager of Accounting; Angelina Johnson, Senior Manager of Treasury and Financial Planning; and Bryndon Ecklund, Lead Financial Analyst; reviewed the Financial Reports.

Resolution No. 9047 relative to emergency situations specific to transmission studies and planning services was presented to the Commission. Motion was made by Mr. Schaapman and seconded by Mr. Pyle to approve Resolution No. 9047. After consideration, the motion passed by unanimous vote of the Commission.

#### RESOLUTION NO. 9047

#### A RESOLUTION ALLOWING GRANT PUD'S MANAGER/CEO TO ACT ON BEHALF OF GRANT PUD IN EMERGENCY SITUATIONS SPECIFIC TO CONTRACTING OF ENGINEERING SERVICES FOR TRANSMISSION STUDIES AND PLANNING

#### Recitals

1. Emergency situations for purposes of this resolution will mean an emergency that requires the immediate execution of the work involved so the public interest or property of the Grant PUD will not suffer material injury or damage by delay associated with immediate transmission study ability;
2. RCW 39.80.060 allows an exception waiver for procurement of architectural and engineering services under emergency work situations;
3. This waiver will allow for the direct hire of contract engineering support for the purpose of Transmission Studies and Planning to evaluate the operation of Grant PUD's transmission grid; and
4. Pursuant to RCW 39.80.060, Grant PUD's General Manager/CEO recommends declaring an emergency and authorizing one-time acquisition of services that will allow Grant PUD to immediately procure architectural and engineering services to support evaluation and operation of Grant PUD's transmission system.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that a one-time procurement acquisition of a single engineering resource specific to Transmission Studies and Planning is hereby granted.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 12<sup>th</sup> day of March, 2024.

There being no further business to discuss, the Commission adjourned at 3:10 p.m. on March 12 and reconvened on Sunday, March 17 at 10:00 a.m. at the Wanapum Village Long House, 29086 Highway 243 S, Mattawa, Washington for the purpose of attending the First Food Root Feast Ceremony and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Judy Wilson, and Nelson Cox. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the Commission adjourned at 12:00 p.m. on March 17 and reconvened on Tuesday, March 19 at 8:30 a.m. at Grant PUD's Main Headquarters Building / Olive Garden Restaurant (5:30 p.m.), 30 C Street SW / 615Valley Mall Parkway (5:30 p.m.), Ephrata, Washington / Wenatchee, Washington (5:30 p.m.) for the purpose of holding a workshop (Ephrata) and attending a dinner meeting with Mid-C Commissioners and General Managers (Wenatchee) and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Terry Pyle, Larry Schaapman, and Nelson Cox. A copy of the notice of adjournment was posted to the Grant PUD website.

An executive session was announced at 11:20 a.m. to last until 12:55 p.m. to discuss lease or purchase of real estate if disclosure would increase price with legal counsel present pursuant to RCW 42.30.110(1)(b), to review performance of a public employee pursuant to RCW 42.30.110(1)(g), and to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 12:55 p.m. and the regular session resumed.

An executive session was announced at 3:00 p.m. to last until 3:15 p.m. to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The executive session concluded at 3:15 p.m. and the regular session resumed.

The Commission recessed at 3:15 p.m.

The Commission resumed at 5:30 p.m.

There being no further business to discuss, the Commission adjourned at 8:00 p.m. on March 19 and reconvened on Monday, March 25 at 1:00 p.m. at the Moses Lake Municipal Airport, 11905 Road 4 NE #28, Moses Lake, Washington for the purpose of discussing legislative opportunities and transmission planning and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Terry Pyle, Larry Schaapman, and Nelson Cox. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the March 12, 2024 meeting officially adjourned at 3:00 p.m. on March 25, 2024.



ATTEST:

Larry Schaapman  
Larry Schaapman, Secretary

Tom Flint  
Tom Flint, President

Terry Pyle  
Terry Pyle, Vice President

Judy Wilson  
Judy Wilson, Commissioner

Nelson Cox  
Nelson Cox, Commissioner