

REGULAR MEETING
OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

February 12, 2019

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 9:00 a.m. at Grant PUD's Main Headquarters Building, 30 C Street SW, Ephrata, Washington with the following Commissioners present: Dale Walker, President; Tom Flint, Vice-President; Larry Schaapman, Secretary; Judy Wilson, Commissioner; and Nelson Cox, Commissioner.

New Employees Dave Ponzoso, Manager of Emergency Preparedness; Gene Austin, Manager of Compliance Program; and John Mertlich, Senior Manager of FP&A were introduced to the Commission.

A round table discussion was held regarding the following topics: weekly GM communication; Nespelem draft response; trade association / committee trip reports, invoice follow-up; and a thank you to field crews for quick and effective power restoration efforts.

Dave Churchman, Chief Customer Officer, provided a Management Benefits Policy Report.

Jeremy Nolan, Lead Financial Analyst, provided Current Year Budget to Actuals Report.

Derin Bluhm, Chief Technology Officer, provided an Information Technology Report (via WebEx).

The Commission recessed at 12:05 p.m.

The Commission resumed at 1:00pm.

The afternoon portion of the meeting was opened by reciting the Pledge of Allegiance.

Correspondence was noted from Cynthia Cabrera of Young Bucks Landscaping regarding questions related to Grant PUD's eBid system and from CenturyLink regarding 2018 pole attachment rental rate calculations.

Consent agenda motion was made by Mr. Schaapman and seconded by Mr. Flint to approve the following consent agenda items:

Payment Numbers	89219	through	89720	\$12,349,100.96
Payroll Direct Deposit	135832	through	136489	\$ 1,722,729.72

Meeting minutes of January 22, 2019.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 8909 relative to accepting a bid and awarding a contract was presented to the Commission. Motion was made by Mr. Flint and seconded by Mr. Cox to approve Resolution No. 8909. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 8909

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT
130-08186HR, FOR POWER TRANSFORMER: LABOR AND SERVICES

Recitals

1. Bids were publicly opened on December 18, 2018 for Contract 130-08186HR, for Power Transformer: Labor and Services;
2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD's staff;
 - KVA Electric, Inc. \$2,440,956.34
 - North American Substation Services, LLC \$2,487,190.00
3. The low bid, submitted by KVA Electric, Inc. is both commercially and technically compliant with Grant PUD's contract requirements;

- 4. The bid is less than the Engineer’s Estimate of \$4,168,480.00; and
- 5. Grant PUD’s Managing Director of Power Delivery concurs with staff and recommends award to KVA Electric, Inc. as the lowest responsible and best bid based on Grant PUD’s plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-08186HR, for Power Transformer: Labor and Services with KVA Electric, Inc. of Arlington, Washington in the amount not to exceed \$2,440,956.34 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD’s Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 12th day of February, 2019.

Resolution No. 8910 relative to accepting a bid and awarding a contract was presented to the Commission. Motion was made by Mr. Flint and seconded by Mr. Cox to approve Resolution No. 8910. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 8910

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT
430-09000, FOR DISTRICT WIDE JANITORIAL SERVICES

Recitals

- 1. Bids were publicly opened on December 11, 2018 for Contract 430-09000, for District Wide Janitorial Services;
- 2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD’s staff;
 - Del Sol, Inc. \$2,304,113.71
- 3. The low bid, submitted by Del Sol, Inc. is both commercially and technically compliant with Grant PUD’s contract requirements;
- 4. The bid is less than the Engineer’s Estimate of \$3,250,000.00; and
- 5. Grant PUD’s Senior Manager of Internal Services and Facilities Manager concur with staff and recommend award to Del Sol, Inc. as the lowest responsible and best bid based on Grant PUD’s plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 430-09000, for District Wide Janitorial Services with Del Sol, Inc. of Pasco, Washington, in the amount of \$2,304,113.71 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD’s Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 12th day of February, 2019.

Resolution No. 8911 relative to amending Grant PUD’s Management Benefit Policies and superseding Resolution No. 8735 Motion was made by Mr. Cox and seconded by Mr. Schaapman to approve Resolution No. 8911. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 8911

A RESOLUTION AMENDING GRANT PUD’S MANAGEMENT BENEFIT POLICIES AND
SUPERSEDING RESOLUTION NO. 8735

Recitals

- 1. Grant PUD revised the benefits policies pursuant to Resolution No. 8735 superseding previous resolutions related to benefits for management employees;
- 2. Grant PUD’s General Manager has requested that he be delegated authority to modify the management benefit policies as he deems to be in Grant PUD’s best interest; and

3. The benefits provided to eligible Management employees are as follows:

- Paid Holidays & Floating Holidays
- Personal Leave Plan
- Professional Certification Program – to be rescinded by April 18, 2019
- Medical, VEBA, Dental, and Vision insurance
- Short-Term and Supplemental Leave Bank
- Deferred Compensation
- Retiree Medical Premium Program
- Isolation Pay

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington that:

Section 1. The aforementioned benefits listed above are hereby approved.

Section 2. The General Manager is hereby authorized to modify the policies related to Grant PUD’s management benefits from time to time subject to the following limitations:

- A. The policy shall at all times be subject to and consistent with the requirements of all applicable laws and regulations.
- B. Any proposed changes to these policies shall be submitted to Grant PUD’s Commission and General Counsel at least twenty (20) days prior to being put into effect.

Section 3. Resolution No. 8735 is hereby superseded.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 12th day of February, 2019.

Resolution No. 8912 relative to rescinding Resolution No. 7690. Motion was made by Mr. Flint and seconded by Mr. Schaapman to approve Resolution No. 8912. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 8912

A RESOLUTION RESCINDING RESOLUTION NO. 7690 THAT ADOPTED AN EMPLOYEE POLICY FOR PART-TIME & JOB SHARING POSITIONS

Recitals

- 1. Grant PUD, pursuant to Resolution No. 7690, adopted March 8th, 2004, implemented an employment policy for part-time and job sharing positions; and
- 2. Grant PUD’s General Manager/CEO and staff are of the opinion that this policy should be integrated into Resolution No. 8911 and the Alternate Work Schedule policy. Specifically, information relating to part-time benefits will be moved to Resolution No. 8911 relating to Grant PUD’s management benefit policies and the administration of part-time employment will be delineated in the Alternate Work Schedule policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. Resolution No. 7690 is hereby rescinded.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 12th day of February, 2019.

Motion was made by Mr. Schaapman and seconded by Mr. Cox authorizing the General Manager, on behalf of Grant PUD, to approve Change Order No. 4 to Contract 430-3797 with the Department of Fish and Wildlife, increasing the not-to-exceed contract price by \$439,196.20 for a new contract total of \$2,321,939.80, extending the contract completion date to December 31, 2020, replacing Appendix B with Revised Appendix B Budget and resetting the delegated authority levels to the authority granted to the General Manager per Resolution No. 8609 for charges incurred as a result of Change Order No. 4. After consideration, the motion passed by unanimous vote of the Commission.

The Commissioners reviewed future agenda items.

The Commission calendar was reviewed.

Andrew Munro, Sr. Manager External Affairs, and Cliff Sears, Sr. Policy Analyst, provided a Federal & State Legislative Update Report.

Clark Kaml, Sr. Manager Rates & Pricing and Jeremy Nolan, Lead Financial Analyst reported on Retail Rate Proposal.

The Commission recessed at 3:10 p.m.

The Commission resumed at 3:15 p.m.

The Commission attended Accident Prevention Program Training.

An executive session was announced at 3:25 p.m. to last until 4:45 p.m. to discuss pending and potential litigation with legal counsel present pursuant to RCW 42.30.110(1)(i) and performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 4:45 p.m. and the regular session resumed.

There being no further business to discuss, the February 12 meeting officially adjourned at 4:45 p.m.



Dale Walker, President

ATTEST:



Larry Schaapman, Secretary



Tom Flint, Vice President



Judy Wilson, Commissioner



Nelson Cox, Commissioner