

A G E N D A
GRANT COUNTY PUBLIC UTILITY DISTRICT
Via Conference Call
+1 509-703-5291 Conference ID: 287 686 505#
COMMISSION MEETING
Tuesday, March 9, 2021

An Executive Session may be called at any time for purposes authorized
by the Open Public Meetings Act

- 9:00 a.m.** Commission Convened
Review and Sign Vouchers
- 9:30 a.m.** Reports from staff
- 12:00 Noon** Lunch
- 1:00 p.m.** Safety Briefing
Pledge of Allegiance
Attendance
Public requests to discuss agenda items/non-agenda items
Correspondence
Business Meeting

1. Consent Agenda

Approval of Vouchers

Meeting minutes of February 23, 2021

2. Regular Agenda

8959 – Resolution Pre-Qualifying Contractors to Perform Electrical Work for Grant PUD.

Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 2 to Contract 430-07424B with Jacobs Engineering, increasing the not-to-exceed contract amount by \$950,000.00 for a new contract total of \$1,725,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 2. (3356)

Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 3 to Contract 430-09449 with Murphy & Associates, Inc., increasing the not-to-exceed contract amount by \$1,000,000.00 for a new contract total of \$1,849,500.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 3. (3357)

3. Review Items For Next Business Meeting

XXXX – Resolution Authorizing Grant PUD’s General Manager/CEO to Enter Into Short-Term and Financial Derivative Transactions and Contracts for the Purchase and Sale of Electric Energy and Capacity Within Defined Criteria and Amending Resolution No. 5853 and Rescinding Resolution No. 7560 and Resolution No. 8226.

Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 5 to Contract 430-07424C with Cornforth Consultants, Inc., increasing the not-to-exceed contract amount by \$1,800,000.00 for a new contract total of \$4,100,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5. (xxxx)

4. Calendar

5. Reports from Staff (if applicable)

Adjournment

CONSENT AGENDA

Draft – Subject to Commission Review

REGULAR MEETING OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

February 23, 2021

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 9:00 a.m. via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 287 686 505# with the following Commissioners present: Larry Schaapman, President; Judy Wilson, Vice-President; Nelson Cox, Secretary; Dale Walker, Commissioner; and Tom Flint, Commissioner.

The Commission convened to review vouchers and correspondence.

The Commission recessed at 9:31 a.m.

The Commission resumed at 10:00 a.m.

A round table discussion was held regarding the following topics: April 13 Commissioner procurement training; voucher reporting enhancements; risk and security analysis efforts in response to Desert Aire security concerns; system update; GM Forum scheduled for March 2; status update regarding Washington Potato's request for temporary service; clarification requested on new vehicle acquisitions; discussion regarding Grant's response to the Irrigation Districts' Petition for Declaratory Order filed with FERC; projected extension of Washington State Governor's Office Proclamation 20-23 specific to provisions related to customer disconnects, reconnects, late payments and associated fees and a request from the Commission for a report from Customer Solutions staff noting associated Grant PUD impacts; and noted appreciation from Washington Potato for the above and beyond service received from Grant PUD staff to support restoration efforts after experiencing large scale fire damage at their Warden facility.

Craig Bressan, Senior Manager of Safety, reviewed the Safety Report.

John Mertlich, Senior Manager of Forecasting Planning & Analysis; Bonnie Overfield, Senior Manager of Finance/Treasurer; and Michael Facey, Senior Manager of Accounting; presented the Financial Statement Suite.

Julie Pyper, Senior Manager of PMO, provided a PMO Report.

The Commission recessed at 12:08 p.m.

The Commission resumed at 1:00 p.m.

Correspondence was noted from Steve Rivedal, Washington Potato Plant Manager, Warden, regarding request for temporary service.

Consent agenda motion was made Mr. Flint and seconded by Mr. Walker to approve the following consent agenda items:

Payment Number	108890	through	109248	\$15,552,776.99
Payroll Direct Deposit	172725	through	173431	\$1,950,935.74
Payroll Tax and Garnishments	20210211A	through	20210211B	\$839,967.24

Meeting minutes of February 9, 2021.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission and signatures were affirmed.

Motion was made by Mr. Cox and seconded by Mr. Flint acknowledging the 2020 review of Rate Schedule No. 17 in accordance with Resolution No. 8940 and Grant PUD Customer Service Policy (Revised 04/23/19) and finding no load activity and/or industry classified as Evolving Industry. Accordingly, Commission affirms that any account currently taking electric service under Rate Schedule No. 17 shall start taking electric service under the applicable Grant PUD Rate Schedule. Commission confirms this reclassification shall occur on March 1, 2021. The Commission further acknowledges that if any future load activity and/or industry meets the criteria established in Rate Schedule No. 17, that account shall take service under Rate Schedule No. 17. After consideration, the motion passed by unanimous vote of the Commission.

The Commissioners reviewed future agenda items.

The Commission calendar was reviewed.

Terry McKenzie, Senior Manager of Customer Solutions, led a discussion regarding recommended changes to the Irrigation Deposit requirement.

The Commission recessed at 1:39 p.m.

The Commission resumed at 1:45 p.m.

An executive session was announced at 1:45 p.m. to last until 2:15 p.m. to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 2:15 p.m. and the regular session resumed.

There being no further business to discuss, the February 23, 2021 meeting officially adjourned at 2:15 p.m.

Larry Schaapman, President

ATTEST:

Nelson Cox, Secretary

Judy Wilson, Vice President

Dale Walker, Commissioner

Tom Flint, Commissioner

REGULAR AGENDA

RESOLUTION NO. 8959

A RESOLUTION PRE-QUALIFYING CONTRACTORS TO PERFORM ELECTRICAL WORK FOR
GRANT PUD

Recitals

1. RCW 54.04.085 requires that contractors be pre-qualified to do electrical work for Grant PUD, and pursuant thereto, contractors listed in Appendix A have filed applications for pre-qualification with Grant PUD;
2. Grant PUD's engineers and staff have reviewed all applications and their recommendations with respect to the same are set forth in Appendix A attached hereto;
3. Grant PUD's engineers recommend rejection of certain contractor pre-qualification requests, and Grant PUD's General Manager concurs with those recommendations; and
4. The Commission has reviewed and considered the recommendations of Grant PUD's engineers.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. The various contractor requests received by Grant PUD for pre-qualification are hereby approved and rejected as set forth in Appendix A attached hereto.

Section 2. For these contractors who are pre-qualified as set forth in Appendix A, they shall each designate their employees, and/or subcontractors with electrical contract licenses prior to performing any electrical work for Grant PUD requiring the same.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 9th day of March, 2021.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

February 1, 2021

TO: Kevin Nordt, General Manager
VIA: Richard Wallen, Chief Operating Officer
Jeff Grizzel, Managing Director, Power Delivery
Jesus Lopez, Power Delivery Engineering Senior Manager
FROM: Sharon Lucas, Administrative Assistant
SUBJECT: 2021 Pre-qualification of Contractors for Electrical Work

Purpose: Recommend approval and/or rejection of contractor applications seeking prequalification for electrical work as stated in the various categories listed for the District’s Electric System in the 2021 construction year, per RCW 54.04.085.

Discussion: The District completed an annual Pre-Qualification process as required and described in RCW 54.04.085. The District advertised for contractors to be pre-approved for District electric system work for the 2021 construction year. A legal notice was published mid-August in the following:

- Grant County Journal
- Columbia Basin Daily Herald
- Wenatchee World
- Daily Journal of Commerce - Seattle
- Daily Journal of Commerce - Portland
- Spokesman Review
- Tri-City Herald

In addition to the legal notices published, the Pre-Qualification process and application is posted on the District’s Contracting ProcureWare website and can be downloaded by contractors.

Evaluated contractors completed the standard questionnaire and provided a financial statement. Additionally, contractors provided a statement of work experience, list of previous projects including the associated dollars required to complete the jobs, and a list of key employees to substantiate the categories of work in which they applied. The work categories are described in the table below.

WORK CATEGORIES			
A	Distribution (up to 15kV)	E	Substation Energized Maintenance
B	Transmission (115kV to 230kV)	F	Lighting
C	Substation De-energized Construction	G	Storm and Emergency Response
D	Substation Energized Construction		

A group of employees representing Finance, Construction & Maintenance and Power Delivery Engineering reviewed the applications for the requirements specified in RCW 54.04.085, which are: 1) adequate financial resources; 2) necessary experiences by the company and personnel; 3) organization and technical qualification to perform the work; 4) satisfactory record of performance, integrity, judgment, and skills; and 5) be otherwise qualified and eligible to receive a contract award under applicable laws and regulations.

Recommendation: Approve/Reject Contractors for work categories as described below:

- A. The following Pre-qualification Applications are recommended for approval ***as applied*** within categories and within the maximum amount of work, expressed in dollars, as submitted by the Contractor. The categories are more fully described in Appendix A.

CONTRACTOR	CATEGORIES							\$ Amt Millions
	A	B	C	D	E	F	G	
Cascade Cable Constructors	X*		X*					10
DJ's Electrical Inc	X	X	X	X*		X	X	10
Great Southwestern Construction Inc.	X*	X	X	X*	X*		X	250
Henkels McCoy Inc	X	X	X	X	X		X	500
JH Kelly LLC	X*		X	X*		X*		200
KVA Electric				X	X		X	5
Mi-Tech Services Inc		X*						1
Michels Power	X	X	X	X	X*	X	X	500
NASS North American Substation Services				X*	X			3
Palouse Power LLC (Capstone)	X	X	X	X	X	X	X	10
Potelco Inc. (Quanta)	X	X	X	X	X	X	X	50
Power City Electric Inc	X*		X	X*			X	15
Spartan Infrastructure		X*					X	300
Sturgeon Electric Inc.	X*	X	X	X	X*	X	X	250
Summit Line Construction (Quanta)	X	X	X	X	X*	X	X	20
Tice Electric	X*		X	X*		X*		15

X = Recommended Approval

* see Appendix A for complete detail (partial items requested in certain categories)

- B. The following Pre-qualification Applications are recommended for approval ***with modifications*** (some work not approved) within the specific work categories as they were submitted by the Applicant. Rejection of categories for the following contractors was based on insufficient information (showing inadequate evidence of experience and technical qualifications) received on the application. Refer to Appendix A for complete detail of all categories:

CONTRACTOR	CATEGORIES							\$ Amt Millions
	A	B	C	D	E	F	G	
American Electrical Services	A*		A	R*		A	A	5
Electrical Utility Services	A	R		R*	R*	A*	A	40
ILB International Line Builders	A	A	R*	R*	R*	A	A	30
Magnum Power LLC	A	A	A	A*	R	A	A	20
PAR Electrical Contractors Inc (Quanta)	A*	A	A	A*	R	A	A	500
Titan Electric	A	A	A	R*	R	A	A	40
Wilson Construction	A	A	A	A*	A*	A	A	300

A = Approval R = Rejected

* see Appendix A for complete detail (partial items requested in categories or rejected in certain categories)

- C. Contractors rejected for the work categories listed below were rejected because they failed to provide adequate evidence of experience and technical qualifications in performing the required functions for the specific work category.

CONTRACTOR	CATEGORIES							\$ Amt Millions
	A	B	C	D	E	F	G	
None								

* see Appendix A for complete detail (partial items requested in certain categories)

Legal Review: see attached e-mail(s).

c: Jesus Lopez
Patrick Bishop
Sharon Lucas

Patrick Bishop

Subject: RE: High Voltage Electrical Prequalification of Contractors for 2021

From: Jesus Lopez <Jlopez@gcpud.org>
Sent: Tuesday, February 9, 2021 1:27 PM
To: Jeff Grizzel <Jgrizzel@gcpud.org>; Sharon Lucas <Slucas@gcpud.org>
Cc: Darlene Brooks <Dbrooks@gcpud.org>; Patrick Bishop <Pbishop@gcpud.org>
Subject: RE: Soft NUDGE Email Approval needed.RE: High Voltage Electrical Prequalification of Contractors for 2021 - Legal review

I also approve.

Thanks.

Jesus

From: Jeff Grizzel <Jgrizzel@gcpud.org>
Sent: Tuesday, February 9, 2021 12:06 PM
To: Sharon Lucas <Slucas@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>
Cc: Darlene Brooks <Dbrooks@gcpud.org>; Patrick Bishop <Pbishop@gcpud.org>
Subject: RE: Soft NUDGE Email Approval needed.RE: High Voltage Electrical Prequalification of Contractors for 2021 - Legal review

I was waiting for Jesus to weigh in first but since he hasn't...I'll give my approval now. 😊

From: Sharon Lucas <Slucas@gcpud.org>
Sent: Tuesday, February 9, 2021 12:04 PM
To: Jeff Grizzel <Jgrizzel@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>
Cc: Darlene Brooks <Dbrooks@gcpud.org>; Patrick Bishop <Pbishop@gcpud.org>
Subject: Soft NUDGE Email Approval needed.RE: High Voltage Electrical Prequalification of Contractors for 2021 - Legal review

Jeff and Jesus, your email approval is still needed by Patrick for the HVE prequal packet submission.

Thank you,
Sharon

From: Patrick Bishop <Pbishop@gcpud.org>
Sent: Monday, February 8, 2021 1:40 PM
To: Jeff Grizzel <Jgrizzel@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>
Cc: Sharon Lucas <Slucas@gcpud.org>; Darlene Brooks <Dbrooks@gcpud.org>
Subject: FW: High Voltage Electrical Prequalification of Contractors for 2021 - Legal review

Good afternoon Jeff and Jesus,

We have Legal approval to proceed with submitting the HVE Pre-Qualification documents to the Commission Packet. Can each of you please provide your approval of the Memo by return email? This will take the place of initialing off on the Memo since we are working remotely. Once I have this, I will forward your approval emails, the Memo,

Appendix A, and draft Resolution to the Manager's office for Packet submission. Our deadline is this Wednesday at 11:30 a.m. Please let me know if you have any questions. Thank you.

From: Mitchell Delabarre <Mdelaba@gcpud.org>
Sent: Monday, February 8, 2021 10:23 AM
To: Patrick Bishop <Pbishop@gcpud.org>
Cc: Carol Mayer <Cmayer@gcpud.org>
Subject: Re: High Voltage Electrical Prequalification of Contractors for 2021 - Legal review

I do not see any issues with the proposed resolution pre-qualifying contractors.
Mitch

From: Patrick Bishop <Pbishop@gcpud.org>
Sent: Monday, February 8, 2021 8:19 AM
To: Mitchell Delabarre <Mdelaba@gcpud.org>
Cc: Carol Mayer <Cmayer@gcpud.org>
Subject: High Voltage Electrical Prequalification of Contractors for 2021 - Legal review

Good morning Mitch,

The review team lead by Power Delivery Engineering has completed their evaluation of the prequalification applications and attached is their draft Commission Memo, Attachment A, and the draft Resolution. Can these documents please be reviewed by Legal prior to Commission Packet submission. Thank you.

Motion was made by _____ and seconded by _____ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 2 to Contract 430-07424B with Jacobs Engineering, increasing the not-to-exceed contract amount by \$950,000.00 for a new contract total of \$1,725,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 2.

MEMORANDUM

February 8, 2021

TO: Kevin Nordt, General Manager

VIA: Richard Wallen, Chief Operating Officer
Ty Ehrman, P.E., Managing Director of Power Production
Dale Campbell, P.E., Senior Manager of Power Production Engineering

FROM: Rebecca Simpson, Manager of Civil & Dam Safety Engineering

SUBJECT: Contract 430-07424B, Change Order No. 2

Purpose: To request Commission approval of Change Order No. 2 to Contract 430-07424B for the dam safety engineering professional services contract with Jacobs Engineering.

Discussion: Jacobs Engineering was awarded this Contract in December 2017 to provide civil and structural engineering support for dam safety. Jacobs has performed various civil engineering services for Power Production over the years and has proven to provide top-tier engineering support for various complex civil engineering projects, analyses, and evaluations, including the most recent spillway gate 10-year inspections, Wanapum and Priest Rapids fish bypass designs, off-site fish facilities, and various on-call structural tasks, like the recent mobile crane setup calculations for the concrete structures. Due to ongoing work and anticipated 2021 and 2022 tasks, a Change Order is being sought to allow continued support from Jacobs.

This proposed Change Order will allow District Civil & Dam Safety Engineering staff to continue to rely on Jacobs to provide ongoing support for the Wanapum and Priest Rapids spillway gate structural analyses, Carlton Acclimation Facility, Wanapum Fish Bypass litigation, and other tasks supporting Civil & Dam Safety capital and O&M projects. Additional tasks anticipated to be assigned to Jacobs in the next two years could include follow up items from the 10-year FERC mandated gate inspections, Wanapum Part 12 Inspection, possible remediation design pending results of the spillway gate structural analyses, and Supporting Technical Information Document (STID) section 9, Spillway Gates, updates. Other future tasks may also be assigned to Jacobs depending on the nature of the work and their ability to meet our project budget and schedule requirements.

Justification: The primary benefits are to ensure the District continues to receive high-quality civil and dam safety engineering professional services, continues to be in compliance and in good standing with the FERC's Division of Dam Safety and Inspections and Division of Hydropower Administration and Compliance, and fulfill our value of safety both by maintaining and operating our dams in a safe and responsible manner and ensuring our crews go home safe, everyday. By increasing this contract value, the District remains on schedule with current FERC license compliance work for dam safety and fish & wildlife projects, ensures the ability to provide a safe working environment by allowing structural calculations, like those for mobile crane setups, to be calculated and documented with minimal impacts to completing scheduled crane work, and positions the District advantageously for civil and dam safety engineering support anticipated for 2021 and 2022 by ensuring the qualified and familiar personnel of Jacobs Engineering are available.

Financial Considerations: Change Order No. 2 is requesting the addition of \$950,000 to the Jacobs Contract. These funds are included in 2021 and 2022 budgets and charges incurred by this contract will be allocated to various project initiatives depending on the specific project being supported. Billing rates were evaluated and negotiated prior to contract award and are fair and reasonable based on the type of engineering support required for this contract. The District has approved two updated rate schedules since the award of the contract in 2017, for an accumulated adjusted increase of 4.2%. The current Jacobs rates were found to be comparable to an engineering consultant contract that was recently awarded.

Change Order History: This is the second change order for this contract. Change Order No. 1 was intended to provide funds to cover Jacobs' forecasted workload through 2020.

Legal Review: See attached email.

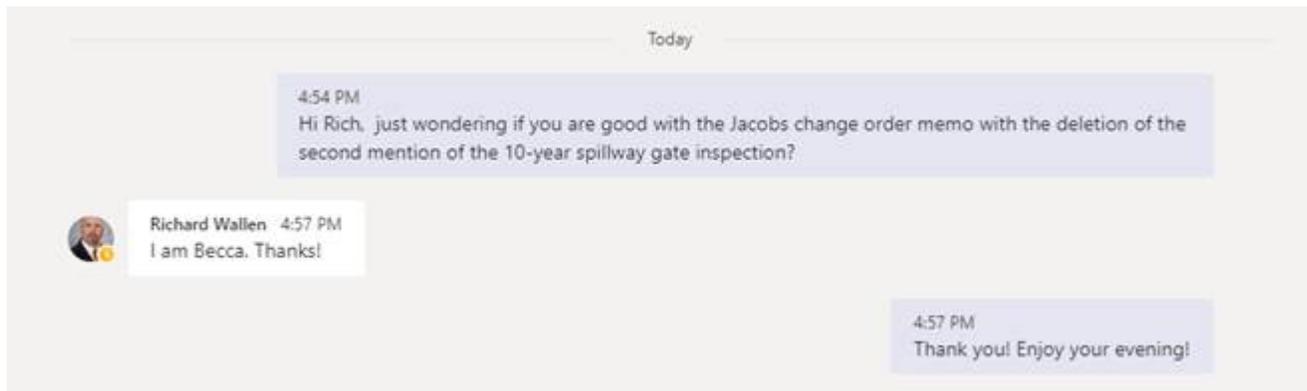
Recommendation: Commission approval of Change Order No. 2 to Contract 430-07424B to increase Contract Price by \$950,000 for a new Not-to-Exceed Contract value of \$1,725,000.

Kristin Fleisher

From: Rebecca Simpson
Sent: Tuesday, February 9, 2021 9:02 PM
To: Kristin Fleisher
Subject: FW: Rebecca Simpson shared "430-07424B Change Order No. 2 Memo" with you.
Attachments: 430-07424B Change Order No. 2 Memo.docx

Kristin,

Please see below for Dale and Ty's approval.
Also, please see Rich's approval from a Teams chat below:



Rich's and Ty's suggested edits were incorporated into the final memo, which is attached.

Please let me know if there is anything else I can do to help this along.
Thanks,
Becca

From: Dale Campbell <Dcampbe@gcpud.org>
Sent: Tuesday, February 9, 2021 5:52 AM
To: Ty Ehrman <Tehrman@gcpud.org>; Rebecca Simpson <Rsimpo@gcpud.org>; Richard Wallen <rwallen@gcpud.org>
Subject: RE: Rebecca Simpson shared "430-07424B Change Order No. 2 Memo" with you.

Good Morning Becca,

I reviewed the memo and have no comments. It is well written in my opinion. Thank you.

Dale

From: Ty Ehrman <Tehrman@gcpud.org>
Sent: Monday, February 8, 2021 8:19 PM
To: Rebecca Simpson <Rsimpo@gcpud.org>; Dale Campbell <Dcampbe@gcpud.org>; Richard Wallen <rwallen@gcpud.org>
Subject: RE: Rebecca Simpson shared "430-07424B Change Order No. 2 Memo" with you.

I've reviewed with one edit. Good job on this. Thanks.

Ty Ehrman

DESK 509.793.1587

CELL 509.361.8201

From: Rebecca Simpson <Rsimpso@gcpud.org>

Sent: Monday, February 8, 2021 8:11 PM

To: Dale Campbell <Dcampbe@gcpud.org>; Ty Ehrman <Tehrman@gcpud.org>; Richard Wallen <rwallen@gcpud.org>

Subject: Rebecca Simpson shared "430-07424B Change Order No. 2 Memo" with you.



Rebecca Simpson shared a file with you

Hello, please find the draft commission memo for the Jacobs Engineering Contract 430-07424B Change Order No. 2 at the link provided. Thank you very much and please let me know of anything I can do to help with your review.

-Becca



430-07424B Change Order No. 2 Memo



This link only works for the direct recipients of this message.

Open



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CHANGE ORDER
NO. 2

Pursuant to Section 5, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price.
- B. Time of Completion: The completion date shall remain December 31, 2022.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$950,000.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$1,725,000.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

Jacobs Engineering Group, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Change Order Table

Contract Title:

Contract No.	430-07424B	Award Date:	12/14/2017
Project Manager:	Rebecca Simpson	Original Contract Amount:	\$300,000.00
District Representative (If Different):		Original Contract completion:	12/31/2022
Contractor:	Jacobs Engineering Group	Total CO Cost Change Amt	\$1,425,000.00

CO#	Change Description	Approved by	Executed Date	Revised Completion Date	Cost Change Amount	Revised Contract Amount	Authority Level Tracking
1	Increase Contract Price	Managing Director	08/13/19	N/A	\$475,000.00	\$775,000.00	\$475,000.00
2	Increase Contract Price	Comm		N/A	\$950,000.00	\$1,725,000.00	\$1,425,000.00
Total Change Order Cost Change Amount					1,425,000.00		

Motion was made by _____ and seconded by _____ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 3 to Contract 430-09449 with Murphy & Associates, Inc., increasing the not-to-exceed contract amount by \$1,000,000.00 for a new contract total of \$1,849,500.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 3.

MEMORANDUM

Date: 23 February 2021

TO: Kevin Nordt, General Manager/Chief Executive Officer

VIA: Jeffrey Bishop, Chief Financial Officer

FROM: Derin M. Bluhm, Chief Technology Officer



SUBJECT: Change Order for Contract 430-09449

Purpose:

To request Commission approval to increase the awarded contract price with Murphy & Associates, Inc., Contract No. 430-09449. Murphy provides staff augmentation services for Enterprise Technology Projects and operational needs.

Discussion:

Murphy provides Grant PUD with contracted labor resources whose skills and capacity are needed to execute technology projects and run business activities that directly support Grant PUD's business objectives and the District's strategic plan. This contract is an on-demand agreement utilizing Statement of Work (SOW) Task Authorizations (TAs) for each resource procured. Grant PUD cannot successfully execute its strategic plans and related project work without staff augmentation and specialized services.

This was originally an agreement for SQL Database Administrator staff augmentation and has since expanded to include Software Engineering and SharePoint for high priority projects such as CCS and Office 365. The ongoing demand for services drives the need to increase expenditures with the provider.

The initial agreement of \$350,000.00 was signed on May 10, 2019, the change order for an additional \$350,000.00 was signed on March 31, 2020, and the most recent change order for an additional \$149,500.00 was signed on November 25, 2020. We anticipate an ongoing relationship with this provider thanks to the high level of service in providing staffing resources. The allocation of funds and price spent to date are outlined in the table below.

TA #	Description	Resource Name	TA Status	Not to Exceed	Cumulative Invoices through 01/31/2021
1.3	SQL Operational Support	Scott Cierski	Closed	\$274,119	\$274,119
2.3	SharePoint Developer for Office 365 Project	Sareh Akbarpour	Open	\$255,000	\$207,036
3.2	SQL Operational Support	Sharon Brown	Open	\$160,000	\$111,760
4.2	Senior Software Engineer for the Oracle CCS Project and ARCOS support	Sean Hester	Open	\$143,000	\$104,830
Totals				\$832,119	\$697,745

Justification:

We use staff augmentation on projects and/or activities to fill gaps in short term capacity of skill sets, reducing operational risk and increasing project success. Each Task Authorization must be independently justified and funded, either through capital or O&M budgets. Scaling our resources up and down quickly and efficiently via on demand staff augmentation is an effective long-term strategy for resourcing needs. Staff augmentation and resources required to execute projects will typically be included and justified in the budget and value statement for the project itself. This contract is intended as a mechanism for acquiring those resources as efficiently as possible.

We are projected to reach the approved funding limits of the existing agreement and change orders in April, 2021. If this agreement is not approved, we will be unable perform project and other ongoing work in the target time frames with high quality results.

Financial Considerations:

Grant PUD can negotiate rates and accept or reject potential staff augmentation resources presented by Murphy. Having this contract in place significantly lowers the administrative work required to onboard resources by maintaining a relationship with a proven partner and issuing task/work authorizations. Quickly scaling resources up and down per project demand and priority is more efficient than adding full time resources which have a long-term impact to District finances.

Grant PUD also has other staff augmentation contracts in place for technology resources and can leverage those current and past agreements for competitive purposes.

Contract Specifics:

This agreement is intended to be ongoing through 2022.

Recommendation:

Commission approval of Change Order No. 3 to Contract No. 430-09449 to increase the total contract price from \$849,500 to \$1,849,500.

Legal Review:

See attached e-mail(s).

END OF MEMO

CHANGE ORDER
NO. 3

Pursuant to Section 5, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price and extend the Contract completion date.
- B. Time of Completion: The revised completion date shall be December 31, 2022.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$1,000,000.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$1,849,500.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

Murphy and Associates, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

For Commission Review – 03/09/2021

RESOLUTION NO. XXXX

A RESOLUTION AUTHORIZING GRANT PUD'S GENERAL MANAGER / CEO TO ENTER INTO SHORT-TERM AND FINANCIAL DERIVATIVE TRANSACTIONS AND CONTRACTS FOR THE PURCHASE AND SALE OF ELECTRIC ENERGY AND CAPACITY WITHIN DEFINED CRITERIA AND AMENDING RESOLUTION NO. 5853 AND RESCINDING RESOLUTION NO. 7560 AND RESOLUTION NO. 8226

Recitals

1. Public Utility District No. 2 of Grant County, Washington (Grant PUD or the District) is authorized to purchase and sell electric energy and capacity and may take action necessary or convenient thereto, pursuant to RCW 54.16.040 and other applicable laws;
2. RCW 54.16.040 provides that the contracts shall extend over such period of years and contain such terms and conditions as determined appropriate by the Commission. The selling of energy is a proprietary function of a public utility district (PUD);
3. The primary purpose of the powers granted to PUDs pursuant to RCW 54.16.040 is to furnish the District, and its inhabitants, with electricity for all uses, and, incident thereto, PUDs may furnish electricity to others;
4. From time to time Grant PUD has to acquire electricity from third parties to meet Grant PUD's needs;
5. At other times Grant PUD is able to produce electrical power which is surplus to the needs of the District;
6. RCW 54.16.040 also requires that the Commission, prior to selling energy to other entities, shall first make adequate provisions for the needs of the District, both actual and prospective. RCW 54.16.040 further requires that a resolution authorizing such contracts are to be introduced at a commission meeting at least ten (10) days prior to approval of the transaction;
7. Grant PUD staff is recommending that prior resolutions be rescinded and restated so that there is one master applicable resolution. The majority of the provisions of this resolution are restatements of the prior resolutions of the Commission;
8. Grant PUD staff has advised that: a) standard utility practices and the general course of business for energy transactions require immediate action by Grant PUD staff in order to capture short-term purchase and sales opportunities and such business practices do not afford sufficient time for adoption of separate resolutions authorizing individual purchases and sales; and b) Grant PUD would lose significant revenue from missed or foregone short-term purchase and sales opportunities if a mechanism is not in place which would allow such transactions to proceed on a pre-authorized basis within certain criteria; and c) there has been a decline in the numbers of counterparties available and participating in the physical market for purchasing and selling electrical

power; and d) Grant PUD staff is of the opinion that the use of financial derivative contracts would greatly facilitate Grant PUD's purchase and sale of electricity;

9. Selling of energy, capacity, and related environmental attributes subject to criteria serves the public interest in several ways. Transactions of varying terms are necessary for Grant PUD to prudently manage its resources while mitigating various risks, including price, water flow and operational risks. These are necessary to stabilize Grant PUD's revenues and rates;
10. Grant PUD's General Manager / CEO is of the opinion that it is prudent and in the best interests of the District to delegate authority to him or his designee to enter into short-term power sales and purchase transactions, including those for energy and capacity, and associated enabling agreements pursuant to established criteria and policies so as to consummate transactions within the time constraints required by the marketplace; and is in agreement with the recommendations of the Grant PUD staff;
11. Resolution No. 5853, Section 2.A. currently sets forth the criteria for such delegation of authority;
12. The Commission directs the General Manager / CEO or his designee report to the Commission on a regular basis (no less than quarterly) on short-term and financial derivative transactions and contracts for the purchase and sale of electric energy and capacity transactions;
13. Further, this resolution does not apply to those agreements for the transactions of energy, capacity, and/or environmental attributes otherwise approved by the Commission (i.e., wholesale long-term bilateral contracts) or sale or purchase of energy to or for Grant PUD retail customers pursuant to the Grant PUD's Rate Schedules;
14. The criteria adopted in this resolution with the oversight of the Energy Risk Oversight Committee and the required reporting provide safeguards regarding energy and capacity transactions consistent with good business practices; and
15. All energy and capacity transactions are subject to RCW 54.16.040 requiring that adequate provision must first be made for the energy needs of Grant PUD, actual and prospective, and the primary purpose of Grant PUD as stated above.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the Public Utility District No. 2 of Grant County, Washington as follows:

Section 1. The Commission finds that:

- A. It is prudent and in the best interests of the District and its customers to participate in the energy market and to effectively engage in transactions on a timely basis.
- B. It is prudent and in the best interests of the District and its customers to allow Grant PUD's General Manager / CEO to enter into financial derivative contracts for the purpose of enhancing Grant PUD's sell of surplus electricity and for the purpose of purchasing electricity during those times when Grant PUD has insufficient resources of its own to meet the retail load requirements of its consumer owners.

- C. The delays inherent in the process of approving separate resolutions to authorize individual short-term electric energy and capacity purchase or sale transactions would significantly inhibit Grant PUD's ability to consummate such transactions in a timely and cost-effective manner.
- D. Grant PUD recognizes the intent of the ten-day deferral requirement of RCW 54.16.040 and seeks to manage compliance without a significant adverse impact on Grant PUD.
- E. Adoption of this authorizing resolution with criteria and limitations is in substantial compliance with and fulfills the apparent intent of the ten-day deferral requirement of RCW 54.16.040, while allowing Grant PUD to contract for short-term sales in accordance with sound and prudent utility practices.
- F. It is in the best interest of the District for the Commission to delegate to the General Manager / CEO or his designee to undertake short-term electric energy and capacity purchase and sale transactions and associated enabling agreements, where required or appropriate, under the authority of this resolution and subject to the criteria and limits set forth herein.

Section 2. Based upon the foregoing findings, the General Manager / CEO, or his designee, is hereby authorized to sell or purchase energy or capacity and/or enter into financial derivative contracts to sell or purchase energy or capacity without further action or approval by the Commission provided that each of the following Boundaries are observed:

- A. No transaction shall exceed a duration of one (1) year.
- B. Sufficient power will be provided to meet anticipated customer needs, both actual and prospective, even during drought conditions.
- C. Requirements of all existing contracts, all statutes and regulatory requirements will be met, including the preserving the tax-exempt status of the district's bonds.
- D. Purchases, sales and financial derivative contracts shall be managed to meet the budget as established by the Commission.
- E. Sales and purchases shall only be made to meet the District's needs, to dispose of surplus power and to maximize use of Priest Rapids Project pondage. No speculative sales or purchases or financial derivative sales or purchases shall be made.
- F. Procedures will be in place to minimize credit risk.
- G. The General Manager / CEO or his designee shall provide on a regular basis (no less than quarterly) reports to the Board of Commissioners on power management transactions.
- H. For a period of six months from approval date, financial derivative contracts shall not exceed fifty percent (50%) of the total derivative contract transactions.

Section 3. This resolution has been adopted following a ten (10) day-waiting period as provided for in RCW 54.16.040.

Section 4. Resolution No. 7560, Resolution No. 8226, Resolution No. 5853, Section 2.A. and any other

resolutions' sections inconsistent with this resolution are hereby rescinded and superseded by this resolution.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 23rd day of March, 2021.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner



Grant County
PUBLIC UTILITY DISTRICT

Subject / Topic:	Trading Resolution Analysis – Master Trading Resolution		
To:	Board of Commission		
VIA:	Paul Dietz, Manager, Enterprise Risk Management		<i>Paul Dietz</i>
Drafted By:	Bryndon Ecklund, Project Specialist IV	Date:	2/23/2021
Reviewed By:	Paul Dietz, Manager, Enterprise Risk Management	Date:	2/24/2021

Purpose

The purpose of this memo is to analyse the language within the current Resolutions governing the sale or purchase of energy or capacity and financial derivative contracts. District staff is recommending that prior resolutions be rescinded and restated so that there is one master applicable resolution. Such Resolutions include the following:

- Resolution 7560 – A Resolution Authorizing the District’s Manager to Enter Into Short-Term Transactions for the Purchase and Sale of Electric Energy and Capacity within Defined Criteria and Amending Resolution No. 5853 (dated 7/1/2002).
- Resolution No. 8226 – A Resolution Authorizing the District’s Manager to Enter Into Financial Derivative Contracts (dated 5/31/2008).

Discussion

Resolutions No. 7560 authorizes the District’s Manager to enter into short-term transactions for the purchase and sale of electric energy and capacity while Resolution No. 8226 authorizes the District’s Manager to enter into financial derivative contracts.

Recommendation

District Staff has identified that the majority of the provisions of the resolutions are restatements of each other and recommend the prior resolutions be rescinded and restated as documented in the attached draft resolution for review.

Black – Resolution 7560 and 8226
Green – Resolution 7560
Blue – Resolution 8226
Red – Proposed Updates

RESOLUTION NO. #####

A RESOLUTION AUTHORIZING THE DISTRICT'S MANAGER TO ENTER INTO SHORT-TERM AND FINANCIAL DERIVATIVE TRANSACTIONS AND CONTRACTS FOR THE PURCHASE AND SALE OF ELECTRIC ENERGY AND CAPACITY WITHIN DEFINED CRITERIA AND AMENDING RESOLUTION NO. 5853 AND RECINDING RESOLUTION NO. 7560 AND RESOLUTION NO. 8226

RECITALS

The District is authorized to purchase and sell electric energy and capacity and may take action necessary or convenient thereto, pursuant to RCW 54.16.040 and other applicable laws; and

RCW 54.16.040 provides that the contracts shall extend over such period of years and contain such terms and conditions as determined appropriate by the Commission. The selling of energy is a proprietary function of a public utility District; and

The primary purpose of the powers granted to PUD's pursuant to RCW 54.16.040 is to furnish the District, and its inhabitants, with electricity for all uses, and, incident thereto, PUD's may furnish electricity to others; and

From time to time the District has to acquire electricity from third parties to meet the District's needs; and

At other times the District is able to produce electrical power which is surplus to the needs of the District; and

RCW 54.16.040 requires that the Commission, prior to selling energy to other entities, shall first make adequate provisions for the needs of the District, both actual and prospective. RCW 54.16.040 further requires that a resolution authorizing such contracts are to be introduced at a commission meeting at least ten (10) days prior to approval of the transaction; and

District staff is recommending that prior resolutions be rescinded and restated so that there is one master applicable resolution. The majority of the provisions of this resolution are restatements of the prior resolutions of the Board; and

The District's power management staff has advised that: a) standard utility practices and the general course of business for energy transactions require immediate action by the District's staff in order to capture short-term purchase and sales opportunities and such business practices do not afford sufficient time for adoption of separate resolutions authorizing individual purchases and sales; and b)

the District would lose significant revenue from missed or foregone short-term purchase and sales opportunities if a mechanism is not in place which would allow such transactions to proceed on a pre-authorized basis within certain criteria; and c) there has been a decline in the numbers of counterparties available and participating in the physical market for purchasing and selling electrical power; and d) District's power management staff is of the opinion that the use of financial derivative contracts would greatly facilitate the District's purchase and sale of electricity; and

Selling of energy, capacity, and related environmental attributes subject to criteria serves the public interest in several ways. Transactions of varying terms are necessary for the District to prudently manage its resources while mitigating various risks, including price, water flow and operational risks. These are necessary to stabilize the District's revenues and rates; and

The District's manager is of the opinion that it is prudent and in the best interests of the District to delegate authority to him or his designee to enter into short-term power sales and purchase transactions, including those for energy and capacity, and associated enabling agreements pursuant to established criteria and policies so as to consummate transactions within the time constraints required by the marketplace; and is in agreement with the recommendations of the power management staff; and

Section 2(A) of Resolution No. 5853 currently sets forth the criteria for such delegation of authority; and

~~District's manager recommends that the established criteria be changed with respect to the amount and type of energy that may be sold or purchased, as well as the duration of such transactions; and~~

The Commission directs the Manager or his designee report to the Board on a regular basis (no less than quarterly) on power management transactions.

Further, this resolution does not apply to those agreements for the transactions of energy, capacity, and/or environmental attributes otherwise approved by the Board (i.e., wholesale long-term bilateral contracts) or sale or purchase of energy to or for District retail customers pursuant to the District's Rate Schedules.

The criteria adopted in this resolution with the oversight of the Energy Risk Oversight Committee and the required reporting provide safeguards regarding energy and capacity transactions consistent with good business practices.

All energy and capacity transactions are subject to RCW 54.16.040 requiring that adequate provision must first be made for the energy needs of the District, actual and prospective, and the primary purpose of the District as stated above.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY, WASHINGTON, as follows:

Section 1. The Commission finds that:

- A) It is prudent and in the best interests of the District and its customers to participate in the energy market and to effectively engage in transactions on a timely basis; and
- B) It is prudent and in the best interests of the District and its customers to allow the District's Manager to enter into financial derivative contracts for the purpose of enhancing the District's sell of surplus electricity and for the purpose of purchasing electricity during those times when the District has insufficient resources of its own to meet the retail load requirements of its consumer owners; and
- C) The delays inherent in the process of approving separate resolutions to authorize individual short-term electric energy and capacity purchase or sale transactions would significantly inhibit the District's ability to consummate such transactions in a timely and cost-effective manner; and
- D) The ten-day deferral requirement of RCW 54.16.040 cannot strictly be met without a significant adverse impact on the District; and
- E) Adoption of this authorizing resolution with criteria and limitations is in substantial compliance with and fulfills the apparent intent of the ten-day deferral requirement of RCW 54.16.040, while allowing the District to contract for short-term sales in accordance with sound and prudent utility practices; and
- F) It is in the best interest of the District for the Commission to delegate to the Manager or his designee to undertake short-term electric energy and capacity purchase and sale transactions and associated enabling agreements, where required or appropriate, under the authority of this resolution and subject to the criteria and limits set forth herein.

Section 2. Based upon the foregoing findings, the Manager, or his designee, is hereby authorized to sell or purchase energy or capacity ~~and/or enter into financial derivative contracts to sell or purchase energy or capacity~~ without further action or approval by the Commission provided that each of the following Boundaries are observed:

- a. No transaction shall not exceed a duration of one (1) year.
- b. Sufficient power will be provided to meet anticipated customer needs, ~~both actual and prospective~~, even during drought and conditions.
- c. Requirements of all existing contracts, all statutes and regulatory requirements will be met, including the preserving the tax-exempt status of the district's bonds.
- d. Purchases, ~~and sales~~ ~~and financial derivative contracts~~ shall ~~will~~ be managed to meet the budget as established by the Commission.
- e. Sales and purchases shall only be made to meet the district's needs, to dispose of surplus power and to maximize use of Priest Rapids Project pondage. No speculative sales or purchases ~~or financial derivative sales or purchases~~ shall be made.

- f. Procedures will be in place to minimize credit risk.
- g. The Manager or his designee shall provide on a regular basis (no less than quarterly) reports to the Board of Commissioners on power management transactions. ~~Monthly power marketing transactions will be summarized.~~
- h. For a period of six months from approval date, financial derivative contracts shall not exceed fifty percent (50%) of the total derivative contract transactions.

Section 3. This resolution has been adopted following a ten (10) day-waiting period as provided for in RCW 54.16.040.

Section 4. ~~Resolution No. 7560, Resolution No. 8226, Section 2(A) of Resolution No. 5853 and any other resolution inconsistent with this resolution~~ is hereby rescinded and superseded by this resolution.

DATED this #st day of Month, Year

For Commission Review – 03/09/2021

Motion was made by _____ and seconded by _____ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 5 to Contract 430-07424C with Cornforth Consultants, Inc., increasing the not-to-exceed contract amount by \$1,800,000.00 for a new contract total of \$4,100,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5.

xxxx

MEMORANDUM

February 17, 2021

TO: Kevin Nordt, General Manager

VIA: Richard Wallen, Chief Operating Officer
Ty Ehrman, P.E., Managing Director of Power Production *Ty Ehrman*
Dale Campbell, P.E., Senior Manager of Power Production Engineering *Dale Campbell*
Rebecca Simpson, Manager of Dam Safety Engineering *Rebecca Simpson*
Brandon Little, P.E., Chief Dam Safety Engineer *Brandon R. Little*

FROM: Zach Ruby, P.E., Dam Safety Engineer

SUBJECT: Contract 430-07424C, Change Order No. 5

Purpose: To request Commission approval of Change Order No. 5 to Contract 430-07424C for the dam safety engineering professional services contract with Cornforth Consultants.

Discussion: Cornforth Consultants was awarded this Contract in December 2017 to provide primarily geotechnical-related engineering support for dam safety. Cornforth has proven to provide top-tier engineering support for various complex dam safety engineering projects, analyses, and evaluations, including the Wanapum left embankment seismic risk analysis, Priest Rapids Spillway and Wanapum Left Embankment instrumentation upgrades, FERC-required Priest Rapids Part 12 Independent Consultant inspection, Priest Rapids Left Abutment and Wanapum Left Embankment filter and seepage analyses, embankment recovery plans, and Wanapum Left Embankment stability analyses. Due to ongoing work and anticipated 2021 and 2022 tasks, a Change Order is being sought to allow continued support from Cornforth.

This proposed Change Order will allow District Dam Safety Engineering staff to continue to rely on Cornforth to provide ongoing support for the Wanapum Left Embankment seismic risk analysis, Priest Rapids Part 12 Independent Consultant inspection follow-up, Wanapum Left Embankment stability analyses, and other tasks supporting Dam Safety capital and O&M projects. Additional tasks anticipated to be assigned to Cornforth in 2021 and 2022 include Wanapum STID Section 5 text update, instrumentation monitoring system support, Priest Rapids Left Abutment piezometer installation, Wanapum River Closure Section (RCS) secondary compression study, Priest Rapids Left Embankment stability analyses, Wanapum Part 12 support and follow-up, and project-wide Semi-Quantitative Risk Assessment (SQRA) support. Other future tasks may also be assigned to Cornforth depending on the nature of the work and their ability to meet our project budget and schedule requirements.

Justification: The primary benefits are to ensure the District continues to receive high-quality dam safety engineering professional services, continues to be in compliance and in good standing with the FERC Division of Dam Safety and Inspections, and fulfill our value of safety by maintaining and operating our dams in a safe and responsible manner. By increasing this contract value, the District remains on schedule with current dam safety engineering work Cornforth is supporting, as well as positioning the District advantageously for dam safety engineering support anticipated for 2021 and 2022 by ensuring the qualified and familiar personnel of Cornforth are available.

Financial Considerations: Change Order No. 5 is requesting the addition of \$1,800,000 to the Cornforth Contract. These funds are included in 2021 and 2022 budgets and charges incurred by this contract will be allocated to various projects depending on the specific project being supported. Billing rates were evaluated and negotiated prior to contract award and appear to be fair and reasonable based on the type of engineering support required for this contract.

Change Order History: This is the fifth change order for this contract. Change Order No. 3 was intended to provide funds to cover Cornforth's forecasted workload through 2020. Change Order No. 4 provided additional funds to cover Cornforth's increased workload from new tasks assigned in 2020. Change Order No. 5 includes funds to cover Cornforth's forecasted workload through 2022.

Legal Review: See attached email.

Recommendation: Commission approval of Change Order No. 5 to Contract 430-07424C to increase Contract Price by \$1,800,000 for a new Not-to-Exceed Contract value of \$4,100,000.

CHANGE ORDER
NO. 5

Pursuant to Section 5, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price.
- B. Time of Completion: The completion date shall remain December 31, 2022.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$1,800,000.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$4,100,000.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

Cornforth Consultants, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Change Order Table

Contract Title: Dam Safety Engineering Services

Contract No.	430-07424C	Award Date:	12/7/2017
Project Manager:	Zach Ruby	Original Contract Amount:	\$300,000.00
District Representative (If Different):		Original Contract completion:	12/31/2022
Contractor:	Cornforth Consultants, Inc.	Total CO Cost Change Amt	\$3,800,000.00

CO#	Change Description	Approved by	Executed Date	Revised Completion Date	Cost Change Amount	Revised Contract Amount	Authority Level Tracking
1	Increase the Contract Price.	Comm	06/28/18	N/A	\$500,000.00	\$800,000.00	\$500,000.00
2	Increase the Contract Price.	Managing Director	04/25/19	N/A	\$200,000.00	\$1,000,000.00	\$200,000.00
3	Increase the Contract Price.	Comm	09/25/19	N/A	\$800,000.00	\$1,800,000.00	\$1,000,000.00
4	Increase the Contract Price.	Director	08/14/20	N/A	\$500,000.00	\$2,300,000.00	\$500,000.00
5	Increase the Contract Price.	Comm		N/A	\$1,800,000.00	\$4,100,000.00	\$2,300,000.00
Total Change Order Cost Change Amount					3,800,000.00		

March 2021

March 2021							April 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1 8:00am APPA Legislative Rally (Dale) (Virtual - Log In information to come) - Commission Meetings	2 8:00am APPA Legislative Rally (Dale) (Virtual - 10:30am GM Forum Live Event (Login details 12:00pm 1:1	3	4	5	6
7	8	9 9:30am Commission Meeting (Microsoft Teams) - Melissa 9:30am Commission Meet and Greet with	10	11 12:00pm 1:1 GM/Commissioners Lunch with Kevin/Larry (Microsoft Teams	12	13
14	15 8:30am Commission Workshop (Microsoft Teams Meeting) - Randalynn Hovland	16	17 8:00am WPUA Meetings (Judy) (Virtual - Log-in 12:00pm 1:1 GM/Commissioners	18 8:00am WPUA Meetings (Judy) (Virtual - Log-in information to come) - Commission	19 8:00am WPUA Meetings (Judy) (Virtual - Log-in information to come) - Commission	20
21	22	23 9:30am Commission Meeting (Microsoft Teams) - Melissa 12:00pm Randalynn Hovland Grant PUD /	24	25 12:00pm 1:1 GM/Commissioners Lunch with Kevin/Nelson (Microsoft Teams	26	27
28	29	30	31 12:00pm 1:1 GM/Commissioners Lunch with Kevin/Dale (Microsoft Teams	Apr 1	2	3

April 2021

April 2021							May 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 28	29	30	31	Apr 1	2	3
4	5	6 10:30am GM Forum Live Event (Login details are provided below) - Randalynn Hovland	7	8	9	10
11	12	13 9:30am Commission Meeting (Microsoft Teams) - Melissa Leonard	14 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	15 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	16 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	17
18	19	20	21	22	23	24
25	26	27 9:30am Commission Meeting (Microsoft Teams) - Melissa Leonard 12:00pm Lunch with County	28	29	30	May 1

May 2021

May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 25	26	27	28	29	30	May 1
2	3	4 10:30am GM Forum Live Event (Login details are provided below) - Randalynn Hovland	5	6	7	8
9	10	11 9:30am Commission Meeting (Microsoft Teams) - Melissa Leonard	12 1:00pm WPUDA Telecom Workshop (Virtual - Log-in information to come)	13 8:00am WPUDA Telecom Workshop (Virtual - Log-in information to come)	14	15
16	17	18	19	20	21	22
23	24	25 9:30am Commission Meeting (Microsoft Teams) 12:00pm Lunch with Randalynn	26	27	28	29
30	31 8:00am HOLIDAY - Commission Meetings	Jun 1	2	3	4	5