AGENDA
GRANT COUNTY PUBLIC UTILITY DISTRICT
30 C Street SW – Commission Meeting Room
Ephrata, Washington
COMMISSION MEETING
Tuesday, February 11, 2020

An Executive Session may be called at any time for purposes authorized
by the Open Public Meetings Act

9:00 a.m.  Commission Convenes
           Review and Sign Vouchers

10:00 a.m.  Reports from Staff

12:00 Noon  Lunch

1:00 p.m.  Safety Briefing
           Pledge of Allegiance
           Attendance
           Public requests to discuss agenda items/non-agenda items
           Correspondence
           Business Meeting

1.  Consent Agenda

   Approval of Vouchers

   Meeting minutes of January 28, 2020

2.  Regular Agenda

   Motion approving payment to HuntCo Enterprises for invoices dated March 3, 2019 in the amounts
   of $24,669.60 and $15,264.32. (3325)

3.  Review Items For Next Business Meeting

   Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Contract 470-
   10188 with Altec Industries via the Sourcewell cooperative purchasing agreement for a not-to-
   exceed contract amount of $1,082,180.00. (xxxx)

4.  Calendar

5.  Reports from Staff (if applicable)

   Adjournment
CONSENT AGENDA
REGULAR MEETING
OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

January 28, 2020

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 9:00 a.m. at Grant PUD’s Main Headquarters Building, 30 C Street SW, Ephrata, Washington with the following Commissioners present: Dale Walker, President; Tom Flint, Vice-President; Larry Schaapman, Secretary; Judy Wilson, Commissioner; and Nelson Cox, Commissioner.

A round table discussion was held regarding the following topics: remote metering; CI Team 4 recognition; follow-up on recent review of Strategic Plan; request for talking points and graphic related to Mid-C transmission differences; request for staff report regarding potential solar project; and report from Commissioner Cox regarding breakfast meeting with the Grant County Industrial Alliance group.

Ron Roth, Safety Coordinator, provided the Safety Report.

Russ Brethower, Senior Manager of Wholesale Fiber, provided the Wholesale Fiber Business report.

CI Team 4 members presented the Leadership Safety Training Plan (LSTP).

The Commission attended a recognition lunch meeting with CI Team 4, Safety Steering Team and the executive team. CI Team 4 members recognized for their service included: Jaime Gifford, Bross Holland, Valerie Hernandez, Vanessa Seldal, Terry McKenzie, Angi Smith, Thomas Stredwick, Josh Noga, and Tony Alberti.

The afternoon portion of the meeting was opened by reciting the Pledge of Allegiance.

Tom Willis, Moses Lake, expressed admiration for Grant PUD’s safety culture efforts and spoke in appreciation of the Continuous Improvement (CI) Team 4 Leadership Safety Training Plan presentation. Mr. Willis also voiced frustration with the fiber build out schedule and questioned the validity of such schedule.

Consent agenda motion was made Mr. Walker and seconded by Mr. Schaapman to approve the following consent agenda items:

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<tr>
<th>Payment Number</th>
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<th>Payroll Direct Deposit 152990 through 153675</th>
<th>Payroll Tax and Garnishments 20200116A through 20200116C</th>
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Meeting minutes of January 14, 2020.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 8938 relative to accepting a bid and awarding a contract was presented to the Commission. Motion was made by Mr. Walker and seconded by Mr. Schaapman to approve Resolution No. 8938. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 8938

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 230-08636, FOR PRIEST RAPIDS RIGHT EMBANKMENT IMPROVEMENT PROJECT

Recitals
1. Bids were publicly opened on November 20, 2019 for Contract 230-08636, for Priest Rapids Right Embankment Improvement Project;

2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD’s staff;
   - IMCO General Construction, Inc. $33,382,742.00
   - Tapani, Inc. $44,499,600.00
   - Big Sky Civil/Montana Civil Joint Venture $46,228,795.00
   - Granite Construction Company $61,271,580.00

3. The low bid, submitted by IMCO General Construction, Inc. is both commercially and technically compliant with Grant PUD’s contract requirements;

4. The bid is less than the Engineer’s Estimate of $46,240,162.97; and

5. Grant PUD’s Senior Manager of Power Production Engineering and Managing Director of Power Production concur with staff and recommend award to IMCO General Construction, Inc. as the lowest responsible and best bid based on Grant PUD’s plan and specifications.

   NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 230-08636, for Priest Rapids Right Embankment Improvement Project with IMCO General Construction, Inc. of Ferndale, Washington in the amount of $33,382,742.00 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD’s Counsel.

   PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 28th day of January, 2020.

Resolution No. 8939 relative to accepting a bid and awarding a contract was presented to the Commission. Motion was made by Mr. Walker and seconded by Mr. Cox to approve Resolution No. 8939. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 8939

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 130-09625, FOR TREE TRIMMING AND REMOVAL SERVICES FROM FEBRUARY 2020 TO DECEMBER 2021

Recitals

1. Bids were publicly opened on December 17, 2019 for Contract 130-09625, for Tree Trimming and Removal Services from February 2020 to December 2021;

2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD’s staff;
   - Basin Tree Service and Pest Control, Inc. $1,711,610.28

3. The low bid, submitted by Basin Tree Service and Pest Control, Inc. is both commercially and technically compliant with Grant PUD’s contract requirements;

4. The bid is less than the Engineer’s Estimate of $3,863,749.00; and

5. Grant PUD’s Senior Manager of Power Delivery Construction Maintenance and Managing Director of Power Delivery concur with staff and recommend award to Basin Tree Service and Pest Control, Inc. as the lowest responsible and best bid based on Grant PUD’s plan and specifications.

   NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-09625, for Tree Trimming and Removal Services from February 2020 to December 2021 with Basin Tree Service and Pest Control, Inc. of Ephrata, Washington in the amount of $1,711,610.28 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD’s Counsel.

   PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 28th day of January, 2020.
Motion was made by Mr. Schaapman and seconded by Mr. Cox authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 5 to Contract 230-3871 with Brazil Quality Services, increasing the not-to-exceed contract amount by $2,350,000.00 for a new contract total of $6,650,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5. After consideration, the motion passed by unanimous vote of the Commission.

Motion was made Mr. Walker and seconded by Mr. Cox authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 5 to Contract 430-3797 with Washington State Department of Fish & Wildlife, replacing revised Appendix B, increasing the not-to-exceed contract amount by $1,457,609.00 for a new contract total of $3,779,548.80, extending the completion date to December 31, 2022, and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5. After consideration, the motion passed by unanimous vote of the Commission.

Motion was made Mr. Cox and seconded by Mr. Schaapman authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Amendment No. 1 to Interlocal Agreement 430-08136 with Public Utility District No. 1 of Douglas County, Washington, revising the scope of service, increasing the not-to-exceed contract amount by $995,591.00 for a new contract total of $1,342,955.00, extending the contract completion date to February 28, 2025 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Amendment No. 1. After consideration, the motion passed by unanimous vote of the Commission.

The Commissioners reviewed future agenda items.

The Commission calendar was reviewed.

Jeff Grizzel, Director of Power Delivery, provided the Power Delivery Performance report.

Shaun Harrington, Data Analyst, provided the Retail Load and Revenue Variance report.

Susy Anderson, Engineering Services Supervisor; Justin Buttery, Project Specialist IV; Troy Holt, Telecommunications Engineer; Justin Piturachsatit, Outside Fiber Plant Coordinator and Annette Lovitt, Project Manager, provided an Electric System GIS Replacement report.

An executive session was announced at 3:15 p.m. to last until 3:35 p.m. to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 3:35 p.m. and the regular session resumed.

An additional executive session was announced at 3:35 p.m. to last until 4:10 p.m. to discuss performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 4:10 p.m. and the regular session resumed.

There being no further business to discuss, the Commission adjourned at 4:10 p.m. on January 28 and reconvened on Wednesday, January 29 at 4:00 p.m. at the Port of Royal Slope, 4975 Road 13.5 NW, Royal City, Washington for the purpose of attending a Red Rock Public Meeting and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Larry Schaapman, Dale Walker, and Nelson Cox. A copy of the notice of adjournment was posted near the door outside the Commission room.

There being no further business to discuss, the Commission adjourned at 7:00 p.m. on January 29 and reconvened on Wednesday, February 5 at 4:00 p.m. at the Port of Royal Slope, 4975 Road 13.5 NW, Royal City, Washington for the purpose of attending a Red Rock Public Meeting and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Larry Schaapman, and Judy Wilson. A copy of the notice of adjournment was posted near the door outside the Commission room.

There being no further business to discuss, the Commission adjourned at 7:00 p.m. on February 5 and reconvened on Friday, February 7 at 1:30 p.m. at the Thomas S. Foley United States Courthouse, 920 West Riverside Ave, Room 840, Spokane, Washington for the purpose of attending Legal Hearings and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Dale Walker, and Nelson Cox. A copy of the notice of adjournment was posted near the door outside the Commission room.
There being no further business to discuss, the January 28 meeting officially adjourned at 23:30 p.m. on February 7, 2020.

______________________________
Tom Flint, President

ATTEST:

______________________________  ________________________________
Judy Wilson, Secretary            Larry Schaapman, Vice President

______________________________  ________________________________
Dale Walker, Commissioner         Nelson Cox, Commissioner
REGULAR AGENDA
Motion was made _______ and seconded by _________ approving payment to HuntCo Enterprises for invoices dated March 3, 2019 in the amounts of $24,669.60 and $15,264.32.
MEMORANDUM

January 9, 2020

TO: Kevin Nordt, General Manager

VIA: Rich Wallen, Chief Operating Officer
     Jeff Grizzel, Managing Director of Power Delivery
     Mike Tongue, Senior Manager of Construction & Maintenance

FROM: Chris Heimbigner, Line Superintendent

SUBJECT: HuntCo Enterprises, Inc. Invoice Payment

Purpose: To request Commission approval to pay HuntCo Enterprises invoices dated March 3, 2019 in the amounts of $24,669.60 and $15,264.32

Discussion: Huntco Enterprises, Inc. is a small, family-owned business that has provided directional boring/drilling services for the District in the past. In early 2019, HuntCo conducted directional drilling work at two sites where the actual project costs exceeded the estimated costs and the actual costs surpassed the $15,000 limit for direct purchases. Had District staff known that the true costs would exceed the direct purchase threshold, a purchase order would have been obtained in advance.

The first invoice (#20190071) for $24,669.60 was a directional drilling of 6” feeder conduit under the highway at the Geneva Substation to support load growth in the Mattawa area. This work exceeded the initial verbal estimate of $14,000 due to the terrain encountered and additional time on the project. While the invoice for this work was dated March 3, 2019, District staff did not receive the invoice for payment until January 3, 2020.

The second invoice (#20190053) for $15,264.32 was a directional drilling of 4” conduit for 3 phase primary underground cable replacement. This work was needed to replace cable that had faulted numerous times near Shree’s Truck Stop in George. This work exceeded the estimate of $13,000 due to the terrain encountered and additional time on the project. Here again, while the invoice was dated March 3, 2019, receipt for payment occurred January 2, 2020.

Going forward, all directional boring/drilling work will be done under contract 130-09331 which is the District’s dock crew contract with Poteleco. This will ensure compliance with District procurement policy and state procurement law for this type of work.

Recommendations: Commission approval to pay HuntCo Enterprises, Inc. invoices 20190071 in the amount of $24,669.60 and 20190053 in the amount of $15,264.32
Motion was made by ___________ and seconded by ___________ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Contract 470-10188 with Altec Industries via the Sourcewell cooperative purchasing agreement for a not-to-exceed contract amount of $1,082,180.00
MEMORANDUM

January 15, 2020

TO: Kevin Nordt, General Manager

VIA: Jeff Bishop, Chief Financial Officer

FROM: Kevin McCarthy, Senior Manager Internal Services

SUBJECT: Contract 470-10188 - Purchase of Four TA60 Bucket Trucks

Purpose: To request Commission approval of Contract 470-10188 to Altec Industries via the Sourcewell cooperative purchasing agreement. This contract is for the replacement of four 60’ Bucket trucks.

Discussion: The District currently has four 60’ bucket trucks that are 14 years old and have exceeded their effective life cycle. Bucket trucks are an essential part of our power delivery process and used to perform critical line work. This equipment is complex, every order is engineered, custom-built to fit the specific needs of the utility and requires an approximate one-year lead time to design and manufacture.

Justification: Our bucket trucks are out of life cycle and all four were scheduled to be replaced in 2018 (2), 2020 (1) and 2021 (1). The two slated for replacement in 2018 did not make it to the capital plan in time to place an order as planned. Ordering all four at this time ensures our delivery schedule and cost with delivery of three of the units in 2020 and one delivered in 2021. Our equipment replacement schedule is based on a total cost of ownership model; ideally equipment is replaced before it exceeds its optimum economic life. The schedule prioritizes replacements based on equipment costs and availability of capital funding.

Financial Considerations: The cost per unit using Sourcewell is comparable to what we would expect for this equipment. Costs for the replacement of the bucket trucks are $270,545.00 per unit, plus sales tax. These four units were identified for replacement in the 10-year capital fleet replacement program.

Recommendation: Commission approval of Contract 470-10188 to Altec Industries via the Sourcewell cooperative purchasing agreement for a not-to-exceed total cost of $1,082,180.00.

Legal Review: See attached email.
MEMORANDUM

TO: Kevin Nordt, General Manager

VIA: Jeff Bishop, Chief Financial Officer

FROM: Kevin McCarthy, Senior Manager Internal Services

SUBJECT: Contract 470-10188 - Purchase of Four TA60 Bucket Trucks

Purpose: To provide clarification regarding Contract 470-10188 to Altec Industries via the Sourcewell cooperative purchasing agreement. This contract is for the replacement of four 60’ Bucket trucks.

Justification:

As previously communicated, the District currently has four 60’ bucket trucks that are 14 years old and have exceeded their effective life cycle. Bucket trucks are an essential part of our power delivery process and used to perform critical line work. This equipment is complex, every order is engineered, custom-built to fit the specific needs of the utility and requires an approximate one-year lead time to design and manufacture.

The specific details regarding the replacement of the four bucket trucks are listed below.

- Truck 310 is a 2006 international 4440 with 170K miles on it and was due for replacement in 2018 (per the Commission approved 10 year replacement plan). We recently put a new rear differential in the truck, it will also need a boom 5 year aerial boom overhaul in 2021 (estimated cost is $5,000-$10,000).
- Truck 309 is a 2006 international 4400 with 178K miles on it and is due for replacement in 2020 (per the Commission approved 10 year replacement plan). We recently replaced the engine oil pump last week. This vehicle will need a 5 year aerial boom overhaul in 2023 (estimated cost is $5,000-$10,000).
- Truck 316 is a 2007 international 4400 with 109K miles on it and is due for replacement in 2020 (per the Commission approved 10 year replacement plan). We just recently replaced the wiring harness due to short circuit in the wiring which prevented the vehicle from starting. This vehicle will need a 5 year aerial boom overhaul in 2021 (estimated cost is $5,000-$10,000).
- Truck 315 is a 2007 international 4400 with 140K miles on it and is due for replacement in 2021 (per the Commission approved 10 year replacement plan). We recently replaced wiring to the RPM module because the vehicle would not start intermittently for no apparent reason. This vehicle will need a 5 year aerial boom overhaul in 2021 (estimated cost is $5,000-$10,000).
The O&M maintenance costs to continue to keep these vehicles in service is beyond their useful life does not make financial sense.

The reliability of these aging trucks has become an issue and it impacts the service level provided by the electric line crews and transportation staff. In this geographic climate, the life expectancy of a boom truck in the electric utility industry is roughly 15 years. It is our team’s professional opinion that these vehicles still have some residual surplus value, however that won’t be the case the longer the vehicles are in service.

All the vehicles referenced above have a 1 year lead time. Our goal in ordering these trucks this year is to get the first 3 units delivered in 2020 and the 4th unit in first quarter of 2021 (which will go on our 2021 capital budget - when its already scheduled to be replaced).

Recommendation: Commission approval of Contract 470-10188 to Altec Industries via the Sourcewell cooperative purchasing agreement for a not-to-exceed total cost of $1,082,180.00.
## February 2020

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<td>4:00pm Red Rock Public Meeting (Larry, Judy, Tom) (Port of Royal Slope, 4975 Road 13.5 SW, Royal City.</td>
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<td>10:00am Randalynn Hovland Commission Meeting (HQ-Commission) - Randalynn Hovland</td>
<td>1:00pm WPUDA February Association Meeting (Nelson TA#59510 Judy TA#59511)</td>
<td>8:00am WPUDA February Association Meeting (Nelson TA#59510 Judy TA#59511) (Olympia)</td>
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<td>1:00pm Randalynn Hovland HOLD - Industrial Site Tour (tbd) - Randalynn Hovland</td>
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<td>8:00am APPA Legislative Rally</td>
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<td>8:00am Energy Northwest Executive Board Meeting &amp; 8:00am Randalynn Hovland HOLD -</td>
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Commission Meetings

1/29/2020 4:08 PM
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<td>10:00am Randalynn Hovland Commission Meeting (HQ-Commission) - Randalynn Hovland</td>
<td>8:00am NWPPA Board of Trustees Meeting (Dale Walker TA#59429) (Silver Legacy Reno,)</td>
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<td>8:00am Energy Northwest Executive</td>
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Commission Meetings

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April 2020

SUNDAY  MONDAY  TUESDAY  WEDNESDAY  THURSDAY  FRIDAY  SATURDAY

Mar 29  30  31  Apr 1  2  3  4

5  6  7  8  9  10  11

12  13  14  15  16  17  18

19  20  21  22  23  24  25

26  27  28  29  30  May 1  2

10:00am Randyalynn Hovland Commission Meeting (HQ-Commission) - Randyalynn Hovland

8:00am Randyalynn Hovland HOLD - Industrial Site Tour

1:00pm WPUDA April Association Meetings (TBD)

8:00am WPUDA April Association Meetings (TBD)

8:00am Energy Northwest Executive Board Meeting & Board of Directors Meeting (Tri-Cities)

8:00am Energy Northwest Executive Board Meeting & Board of Directors Meeting (Tri-Cities)

8:00am Randyalynn Hovland HOLD - Industrial Site Tour (will be a.m. or p.m. but not both) (tbd)

10:00am Randyalynn Hovland Commission Meeting

12:00pm Lunch with County

Commission Meetings 3

1/29/2020 3:50 PM