Docusign Envelope ID: 84EDFD82-0599-8ABE-830D-273335DAAB2B

M E M O R A N D U M **August 10, 2026**

TO: John Mertlich, General Manager/Chief Executive Officer

VIA: Fallon Long, Vice President of Shared Services
Patrick Bishop, Senior Manager of Supply Chain/Procurement DS PB

FROM: Lori Englehart-Jewell, Supply Chain Supervisor - Procurement DS LE

SUBJECT: Commission FYI – Contract and Change Order Authority Review

Purpose: To provide Commission an FYI review of the current Contract and Change Order authority designations pursuant to Sections 5 and 6 respectively of Resolutions 9102 and 9101. This FYI review will be provided again in September 2028.

Enclosure: See attached active resolutions for reference.

Docusign Envelope ID: 84EDFD82-0599-8ABE-830D-273335DAAB2B

RESOLUTION NO. 9102

A RESOLUTION SUPERSEDING RESOLUTION NO. 9079 AND ESTABLISHING DELEGATED PURCHASING AUTHORITY LIMITS

Recitals

Grant PUD's Commission has determined that it is desirable and in the best interest of Grant PUD to make changes to the levels of purchasing authority delegated to Grant PUD's management.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington that:

Section 1. Grant PUD's General Manager/CEO or their delegate is hereby delegated authority to enter into contracts, for and on behalf of Grant PUD which do not exceed the sum of $5,000,000. The General Manager/CEO or their delegate may, in their discretion, refer any purchase of any amount to the Commission for approval.

Section 2. All contracts shall be in strict compliance with all laws and Grant PUD policies. Grant PUD's General Counsel shall approve all policies and forms to be used for procurement. Any contract which is not on an approved Grant PUD boilerplate form shall first be submitted for review by Grant PUD's General Counsel.

Section 3.

A. Contracts for lease of real property exceeding $5,000.00 per year shall be reported in writing to the Commission as soon as practical following execution.
B. Purchases of goods or services shall not be split for purposes of avoiding the limitations contained herein.
C. Any purchase of goods or services approved by management pursuant to this resolution must be included in Grant PUD's current approved budget.
D. Emergency purchases shall continue to be governed by Grant PUD Resolution No. 9078 or its successors (no dollar limit on General Manager's/CEO's authority).
E. Wholesale electric power purchases shall continue to be governed by Grant PUD Resolution No. 7650 or its successors.

Section 4. Except as otherwise provided herein, all purchases of goods or services shall require prior Commission approval by motion or resolution.

Section 5. The authority of the General Manager/CEO as specified in Section 1 shall be reviewed by the Commission in September 2026 and every subsequent September occurring in even numbered years.

Section 6. This resolution shall supersede and amend all prior Grant PUD resolutions,

Docusign Envelope ID: 84EDFD82-0599-8ABE-830D-273335DAAB2B

including Resolution No. 9079, to the extent that they conflict with the delegation limits set forth in this resolution.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 14th day of October, 2025.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

Docusign Envelope ID: 84EDFD82-0599-8ABE-830D-273335DAAB2B

RESOLUTION NO. 9101

A RESOLUTION SUPERSEDING RESOLUTION NO. 9080 AND ESTABLISHING CHANGE ORDER APPROVAL LIMITS

Recitals

Grant PUD's Commission has determined that it is desirable and in the best interest of Grant PUD to make changes to the levels of change order approval authority delegated to Grant PUD's management.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, as follows:

Section 1. All change orders shall require prior approval by Commission motion except as provided below.

Section 2. The General Manager/CEO or their delegate is hereby delegated the authority to execute one or more change orders to any existing contract, provided the cumulative dollar amount of the particular contract, including all prior change orders and the new change order(s), does not exceed the Commission delegated contract authority limits under Resolution No. 9101 or its successors.

Section 3. For contracts which have received prior Commission approval by motion or resolution, the General Manager/CEO or their delegate may execute one or more change orders, provided the dollar amount of the new change order(s), on a cumulative basis, does not exceed $2,500,000.00.

Section 4. A report of all change orders shall be provided to the Commission monthly.

Section 5. All change orders shall be in strict compliance with all laws and Grant PUD policies. Grant PUD's General Counsel shall approve all policies and forms to be used for procurement.

Section 6. The authority of the General Manager/CEO to approve change orders as specified in Section 3 shall be reviewed by the Commission in September 2026 and every subsequent September occurring in even numbered years.

Section 7. This resolution shall supersede and amend all prior resolutions, including Resolution No. 9080 to the extent that they conflict with the delegation limits set forth in this resolution.

Docusign Envelope ID: 84EDFD82-0599-8ABE-830D-273335DAAB2B

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 14th day of October, 2025.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner