



**September 8, 2026**

2<sup>nd</sup>/3<sup>rd</sup> Tuesday - Workshop

|                   |                      |
|-------------------|----------------------|
| 8:30 a.m.         | Executive Session    |
| 9:00 a.m.         | Business Review      |
| 10:00 a.m.        | Presentation Period  |
| 11:00 a.m.        | Presentation Period  |
| <b>12:00 p.m.</b> | <b>Lunch</b>         |
| 1:00 p.m.         | Internal Recognition |
| 1:30 p.m.         | Presentation Period  |
| 2:30 p.m.         | Presentation Period  |



**Materials**

[Grantpud.org/commission-meetings](http://Grantpud.org/commission-meetings)

4<sup>th</sup> Tuesday – Business Meeting

|                   |                                                                                                                                                                                                                                                                                                                                  |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8:30 a.m.         | Executive Session                                                                                                                                                                                                                                                                                                                |
| 9:00 a.m.         | Administration Voucher Calendar                                                                                                                                                                                                                                                                                                  |
| 9:30 a.m.         | Reporting                                                                                                                                                                                                                                                                                                                        |
| 11:00 a.m.        | Business Review                                                                                                                                                                                                                                                                                                                  |
| <b>12:00 p.m.</b> | <b>Lunch</b>                                                                                                                                                                                                                                                                                                                     |
| 1:00 p.m.         | Business Meeting:<br><b>SAFETY BRIEF</b> <ul style="list-style-type: none"> <li>a. Pledge of Allegiance, Attendance</li> <li>b. Round Table-Trade Association, Correspondence, Public Comment Period</li> <li>c. Consent Agenda</li> <li>d. Approval of Vouchers</li> <li>e. Meeting minutes</li> <li>f. Agenda Items</li> </ul> |
| 2:30 p.m.         | Commission Period                                                                                                                                                                                                                                                                                                                |
| 3:30 p.m.         | Commission Planning Period                                                                                                                                                                                                                                                                                                       |

**Workshop – Business Review**

Resolution 9129 [Amendment] – Delegating Authority to Approve Certain Policies to the General Manager/CEO and Sunsetting Prior Related Resolutions.

Resolution XXXX – Of the Commission of Public Utility District No. 2 of Grant County, Washington Authorizing an Electricity Prepayment Transaction, Including the Purchase of Electricity from Energy Southeast, A Cooperative District; Approving the Execution and Delivery of One of More Power Supply Contracts, Limited Assignment Agreements, and Other Documents Relating to Said Purchase; and Addressing Related Matters.

Motion authorizing the General Manager/CEO to execute Change Order No. 3 to Contract 430-12924 with ROI Insight Group LLC increasing the not-to-exceed contract amount by \$1,750,000.00 for a new contract total of \$5,225,000.00 extending the contract term to January 31, 2027, and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 9080 for charges incurred as a result of Change Order No. 3.  
(xxxx)

**Business Meeting – Agenda Items**

**Adjournment**



COMMISSION WORK DAY MINUTES

Work Day of Public Utility District No. 2 of Grant County, Washington

**September 1, 2026**

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 1:00 p.m. with the following Commissioners present: Larry Schaapman, President; Judy Wilson, Vice-President; Nelson Cox, Secretary; Tom Flint, Commissioner; and Terry Pyle, Commissioner.

Topic of Discussion: General Business; *no decision-making votes were taken.*

There being no further business to discuss, the Work Day officially adjourned at 4:20 p.m.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

# **CONSENT AGENDA**

# Commission Review – 09/08/2026

## AMENDED RESOLUTION NO. 9129

### A RESOLUTION DELEGATING AUTHORITY TO APPROVE CERTAIN POLICIES TO THE GENERAL MANAGER/CEO AND SUNSETTING PRIOR RELATED RESOLUTIONS

#### Recitals

1. The Commission, as the governing board, provides independent oversight of internal control, as established by the COSO Internal Control—Integrated Framework and WSAO BARS 3.1.3, and retains ultimate accountability for its effectiveness. The Commission sets expectations for integrity and accountability and ensures management establishes and maintains controls that provide reasonable assurance over operations, compliance, safeguarding of public resources, and reliable financial reporting, while holding management accountable for control performance and risk management.
2. Pursuant to RCW 54.16.100, the Manager shall serve as the chief administrative officer of Grant PUD and shall have supervision, direction, and control over all administrative functions thereof. The Manager shall be responsible to the Commission for the efficient and effective administration of the affairs of Grant PUD; and
3. Grant PUD's Commission desires to delegate authority for the approval of certain Grant PUD administrative policies to the General Manager/CEO where adoption and approval by Grant PUD's Commission is not required by local, state, or federal laws, rules, or regulations.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. Authority to approve the following Grant PUD administrative policies is hereby delegated to the General Manager/CEO:

- Customer Service Policy
  - Excluding Customer Fee Schedule
- Customer Deposit Schedule
- Requests for Public Records Policy and Fee Schedule
- Telecom Customer Service Policy
  - Excluding Telecommunications Fee Schedule
- Whistleblower Policy

Section 2. To the extent they conflict with this resolution, the following resolutions shall automatically sunset upon the effective date of the next revision of the applicable policy:

- Resolution 9098, Customer Service Policy
  - Excludes Customer Fee Schedule and Retail Waiving Authority Policy, which require Commission action
- Resolution 9068, Customer Deposit Schedule

- Resolution 9097, Requests for Public Records Policy and Fee Schedule
- Resolution 9014, Telecom Customer Service Policy
  - Excludes Telecommunications Fee Schedule, which requires Commission action
- Resolution 8615, Whistleblower Policy

Section 3. The General Manager/CEO may, at their discretion, refer any policy covered by Section 1 above to the Commission for approval or notification on a case-by-case basis.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 22<sup>nd</sup> day of September, 2026.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**M E M O R A N D U M**

September 2, 2026

**TO:** John Mertlich, General Manager/CEO

**FROM:** Glen Pruitt, VP Legal, Regulatory & Government Affairs

**SUBJECT:** Amended Resolution No. 9129

Initial  
GP

**Purpose:** To request Commission approval of Amended Resolution No. 9129 to address an administrative correction.

**Discussion:** When this resolution was originally drafted, staff considered including the Retail Waiving Authority Limits policy with prior 20-day notification to the Commission in the event changes were proposed to the authority limits. Just before submittal to the packet, it was determined that further evaluation was needed to determine if authority could be delegated, and it was removed from the delegation list in Section 1. Section 3 was revised to state the policy is excluded from the delegation action. Section 2 should have been removed in its entirety at that time but was missed.

This correction does not affect the purpose or intent of the resolution.

**Legal Review:** See attached email.

AMENDED RESOLUTION NO. 9129

A RESOLUTION DELEGATING AUTHORITY TO APPROVE CERTAIN POLICIES TO THE  
GENERAL MANAGER/CEO AND SUNSETTING PRIOR RELATED RESOLUTIONS

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2. Pursuant to RCW 54.16.100, the Manager shall serve as the chief administrative officer of Grant PUD and shall have supervision, direction, and control over all administrative functions thereof. The Manager shall be responsible to the Commission for the efficient and effective administration of the affairs of Grant PUD; and
3. Grant PUD's Commission desires to delegate authority for the approval of certain Grant PUD administrative policies to the General Manager/CEO where adoption and approval by Grant PUD's Commission is not required by local, state, or federal laws, rules, or regulations.

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Section 3. The General Manager/CEO may, at their discretion, refer any policy covered by Section 1 above to the Commission for approval or notification on a case-by-case basis.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant  
County, Washington, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

AMENDED RESOLUTION NO. 9129

A RESOLUTION DELEGATING AUTHORITY TO APPROVE CERTAIN POLICIES TO THE  
GENERAL MANAGER/CEO AND SUNSETTING PRIOR RELATED RESOLUTIONS

Recitals

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2. Pursuant to RCW 54.16.100, the Manager shall serve as the chief administrative officer of Grant PUD and shall have supervision, direction, and control over all administrative functions thereof. The Manager shall be responsible to the Commission for the efficient and effective administration of the affairs of Grant PUD; and
3. Grant PUD's Commission desires to delegate authority for the approval of certain Grant PUD administrative policies to the General Manager/CEO where adoption and approval by Grant PUD's Commission is not required by local, state, or federal laws, rules, or regulations.

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Section 1. Authority to approve the following Grant PUD administrative policies is hereby delegated to the General Manager/CEO:

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- Resolution 9014, Telecom Customer Service Policy
  - Excludes Telecommunications Fee Schedule, which requires Commission action
- Resolution 8615, Whistleblower Policy

Section 3. The General Manager/CEO may, at their discretion, refer any policy covered by Section 1 above to the Commission for approval or notification on a case-by-case basis.

**Deleted:** Section 2. Any increase to a delegation of authority limit under the Retail Waiving Authority Policy shall require notification to the Commission no less than 20 days before the change becomes effective. The 20-day notice period shall be calculated from the date of the Commission meeting at which notice of the proposed change is given.¶

**Deleted:** 3

**Deleted:** 4

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant  
County, Washington, this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President

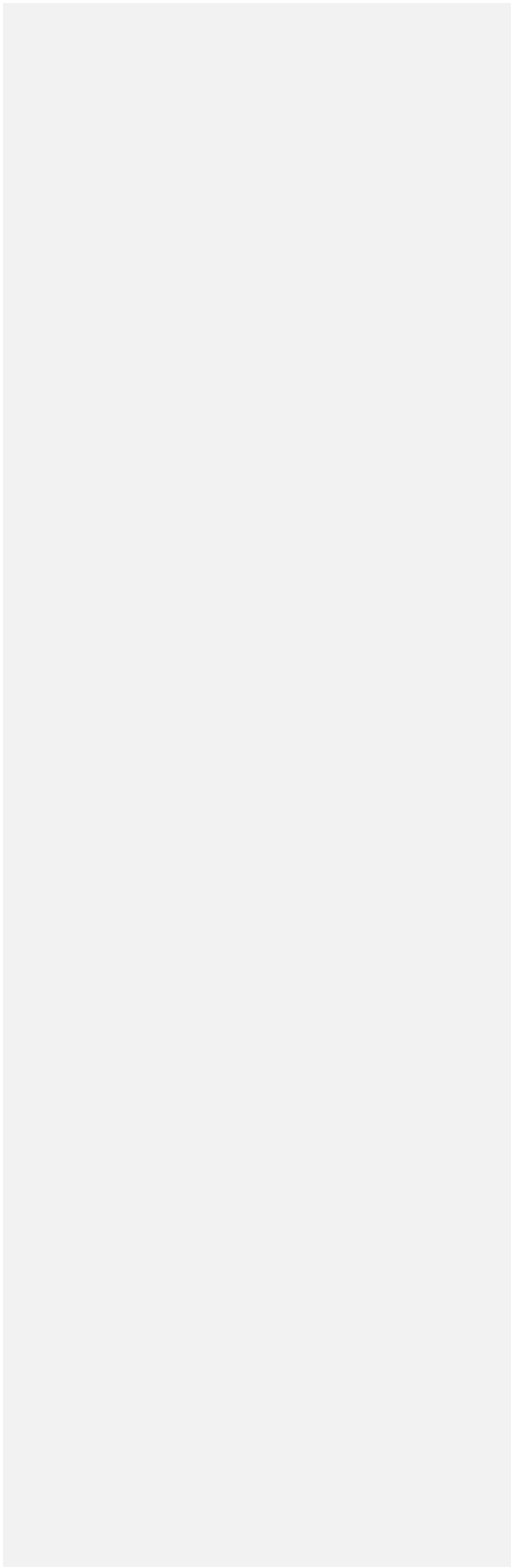
ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner



# **Commission Review – 09/08/2026**

**PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY, WASHINGTON**

**RESOLUTION NO. XXXX**

**A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY, WASHINGTON AUTHORIZING AN ELECTRICITY PREPAYMENT TRANSACTION, INCLUDING THE PURCHASE OF ELECTRICITY FROM ENERGY SOUTHEAST, A COOPERATIVE DISTRICT; APPROVING THE EXECUTION AND DELIVERY OF ONE OR MORE POWER SUPPLY CONTRACTS, LIMITED ASSIGNMENT AGREEMENTS, AND OTHER DOCUMENTS RELATING TO SAID PURCHASE; AND ADDRESSING RELATED MATTERS.**

**PASSED: SEPTEMBER 22, 2026**

**PREPARED BY:**

**NIXON PEABODY LLP**  
New York, New York

## RESOLUTION NO. XXXX

### **A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY, WASHINGTON AUTHORIZING AN ELECTRICITY PREPAYMENT TRANSACTION, INCLUDING THE PURCHASE OF ELECTRICITY FROM ENERGY SOUTHEAST, A COOPERATIVE DISTRICT; APPROVING THE EXECUTION AND DELIVERY OF ONE OR MORE POWER SUPPLY CONTRACTS, LIMITED ASSIGNMENT AGREEMENTS, AND OTHER DOCUMENTS RELATING TO SAID PURCHASE; AND ADDRESSING RELATED MATTERS**

WHEREAS, Public Utility District No. 2 of Grant County, Washington, a Washington municipal corporation (the “District”) desires to enter into a prepaid electricity transaction whereby bonds (the “Bonds”) will be issued by Energy Southeast, A Cooperative District, a political subdivision and capital improvement cooperative district organized under the laws of the State of Alabama pursuant to Sections 11-99B-1 et seq. of the Code of Alabama (the “Issuer”); and

WHEREAS, the proceeds of the Bonds will finance the acquisition by the Issuer of electricity supplies from one or more special purpose entities (the “Prepaid Supplier”) created by J. Aron & Company LLC (“J. Aron”), an affiliate of The Goldman Sachs Group, Inc., pursuant to one or more Prepaid Power Sales Agreements (each a “Prepaid Agreement”);

WHEREAS, the Issuer and the District will enter into one or more power supply contracts (each a “Power Supply Contract”), pursuant to which the Issuer will sell electricity delivered to it under the Prepaid Agreement(s) to the District, including rights to capacity based on battery storage (the “Storage”), at the prices and for the term specified therein; and

WHEREAS, the District has entered or will enter into certain short-term and long-term power purchase agreements (the “PPAs”) with those counterparties (the “PPA Counterparties”) identified on Exhibit A to this resolution; and

WHEREAS, in order to effectuate the purchase of electricity from the Issuer in accordance with the terms of the Power Supply Contract(s), the District will execute Limited Assignment Agreements with the PPA Counterparties and the Prepaid Supplier assigning certain of the District’s rights and obligations under the PPAs to J. Aron (each a “Limited Assignment Agreement”); and

WHEREAS, the Bonds will be issued pursuant to a Trust Indenture between the Issuer and a bond trustee (the “Indenture”) and purchased by the underwriters or original purchasers of the Bonds (the “Underwriters”) pursuant to a bond purchase agreement or similar agreement; and

WHEREAS, the Bonds will be secured by a Trust Estate (as defined in the Indenture), which will include a pledge by the Issuer of the revenues it receives under the Power Supply Contract(s), and its other rights with respect to the Power Supply Contract(s); provided the District will have no obligation with respect to the payment of debt service on the Bonds; and

WHEREAS, through the structure described herein, the District expects to receive a discount on the price of electricity it purchases under the Power Supply Contract(s); and

WHEREAS, in order to authorize the purchase of electricity from the Issuer and the execution of the Power Supply Contract(s), to authorize the execution of the Limited Assignment Agreements, and to authorize and take such other necessary and appropriate action in furtherance of the transactions contemplated in the documents described herein, the Commission of the District adopts this Resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Commission of the District as follows:

SECTION 1: The District is authorized to enter into one or more Power Supply Contract(s) with the Issuer, pursuant to which the District will purchase electricity from the Issuer in accordance with the terms thereof. The Power Supply Contract(s) shall be in substantially the form submitted and attached hereto as Attachment A, which such form is hereby approved, to include such completions, deletions, insertions, revisions, and other changes as may be approved by the officers executing same with the advice of counsel, their execution to constitute conclusive evidence of their approval of any such changes.

SECTION 2: The District is authorized to enter into Limited Assignment Agreements with the PPA Counterparties and J. Aron assigning certain rights and obligations under the PPAs to J. Aron, as set forth in the Limited Assignment Agreements. The District is authorized to execute any letter agreement with J. Aron regarding matters relating to the Limited Assignment Agreements. The Limited Assignment Agreements shall be in substantially the form submitted and attached hereto as Attachment B, which such form is hereby approved, to include such completions, deletions, insertions, revisions, and other changes as may be approved by the officers executing same with the advice of counsel, their execution to constitute conclusive evidence of their approval of any such changes. The District is also authorized to enter into any Limited Assignment Agreements, in substantially the same form as attached hereto, for assignments, of any other or additional power purchase agreements during the term of the Power Supply Contract(s).

SECTION 3: The approvals provided for herein shall be subject to the following parameters:

(a) the Bonds will not be obligations of the District, but will be limited obligations of the Issuer payable solely from the revenues and other amounts pledged therefor under the Indenture, including amounts payable by the District under the Power Supply Contract(s);

(b) the amount of electricity to be purchased under the Power Supply Contract(s) shall not in the aggregate exceed [ ] megawatt-hours ("MWh") per year; and

(c) the savings to the District under the Power Supply Contract(s) on an annual basis shall be at least 6%.

SECTION 4: Subject to the foregoing, the General Manager, Chief Financial Officer/Treasurer, and Senior Manager of Treasury and Financial Planning/Deputy Treasurer, and any successor to the functions of such offices (the “Designated Representative”) are hereby authorized to execute and deliver the Power Supply Contract(s) and the Limited Assignment Agreements (including any initial or future Limited Assignment Agreements). The signature of one Designated Representative shall be sufficient to bind the District. The Designated Representative shall cause the District to take all action on its part as are necessary to complete the Power Supply Contract(s) and the Limited Assignment Agreements and to provide for the delivery of all certificates, custodial agreements, legal opinions and other deliverables required thereunder.

SECTION 5: The officers, employees, and agents of the District are hereby authorized and directed to take such actions and do all things necessary to cause the transactions contemplated by the Power Supply Contract(s) and the Limited Assignment Agreements to take place, including the payment of all amounts required to be paid in order to purchase the electricity in accordance with the Power Supply Contract(s).

SECTION 6: The officers and employees of the District, as well as any other agent or representative of the District, are hereby authorized and directed to cooperate with and provide the Issuer, the underwriters of the Bonds, and their agents and representatives with such information relating to the District as may be necessary for use in the preparation and distribution of a Preliminary Official Statement and Official Statement (the “Offering Documents”), or other disclosure document used in connection with the offering and sale of the Bonds. Any Designated Representative is hereby authorized and directed, for and on behalf of the District, to execute and deliver a certificate as to the information regarding the District contained in the Offering Documents. The District is authorized to comply with its requirement in the Power Supply Contract(s) to provide annual financial and operating information to the Issuer to enable the Issuer to comply with its continuing disclosure undertaking in connection with the Bonds.

SECTION 7: If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 8: This Resolution shall take effect immediately upon its adoption.

*[Remainder of page intentionally left blank.]*

PASSED AND ADOPTED this 22<sup>nd</sup> day of September, 2026.

PUBLIC UTILITY DISTRICT NO. 2 OF  
GRANT COUNTY, WASHINGTON

By \_\_\_\_\_  
President and Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Secretary of the Commission

ATTACHMENT A  
FORM OF POWER SUPPLY CONTRACT

[Attached]

ATTACHMENT B  
FORM OF LIMITED ASSIGNMENT AGREEMENT

[Attached]

## MEMORANDUM

September 08, 2026

**TO:** John Mertlich, General Manager/Chief Executive Officer

**VIA:** Bonnie Overfield, VP of Finance & CFO   
Mike Bradshaw, Senior Manager Commercial and Trading Operations   
Angelina Johnson, Senior Manager of Treasury and Financial Planning   
Amy Thompson, Manager Treasury Operations 

**FROM:** Harris Turner, Financial Analyst

**SUBJECT:** Enter into a Tax-Exempt Power Financing Agreement with Goldman Sachs and Energy Southeast

**Purpose:** Request Commission approval by resolution authorizing Grant PUD to enter into a Tax-Exempt Power Financing (TEPF) agreement with Goldman Sachs and Energy Southeast for the Clearway Royal Slope Solar and Battery Power Purchase Agreement. The proposed structure is expected to reduce purchased power costs on energy Grant PUD is already obligated to buy.

The agreement would allow Grant PUD to capture value from its tax-exempt status while preserving the ability to remain under the existing PPA if minimum savings thresholds are not achieved.

**Discussion:** Grant PUD has a 20-year fixed-price PPA with Clearway for the Royal Slope projects. The proposed TEPF does not change the underlying power supply commitment; it changes the financing and counterparty structure, so Grant PUD can benefit from tax-exempt financing economics.

**Justification:** The transaction is expected to reduce Grant PUD's net energy cost by capturing the rate differential between taxable and tax-exempt debt. Estimated savings are approximately \$4.3 million annually, with a required minimum savings threshold of 6% and expected savings of 8%.

**Financial Considerations:** The initial 10-year term is estimated to generate approximately \$48 million in total savings and a net present value of approximately \$39 million. No capital expenditures are anticipated. Primary direct costs are legal and financial advisory fees, including special tax counsel costs not to exceed \$375,000. If savings fall below the negotiated minimum threshold, Grant PUD would not proceed and would remain under the current PPA structure.

**Contract Specifics:** Final agreements with Goldman Sachs, J. Aron, and Energy Southeast remain under negotiation; however, the major commercial terms have been established. Discounted energy payments are expected to begin in Q1 2027. The initial term is expected to be 10 years, with potential extensions if market conditions remain favorable.

**Recommendation:** Approve moving forward with Commission approval by resolution to authorize Grant PUD to enter into the TEPF agreement, subject to final legal review, negotiated savings protections, and completion of transaction documents. Approval positions Grant PUD to reduce purchased power costs beginning in Q1 2027 while maintaining an exit path if required savings are not achieved.

**Legal Review:** See attached email.

# TEPF MEMO v2

Final Audit Report

2026-08-31

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2026-08-27                                   |
| By:             | Kim Bowie (kbowie@gcpud.org)                 |
| Status:         | Approved                                     |
| Transaction ID: | CBJCHBCAABAA-lcB3QFXn6ctG3sV3aU8DLWCMccaDIGL |

## "TEPF MEMO v2" History

-  Document created by Kim Bowie (kbowie@gcpud.org)  
2026-08-27 - 11:47:32 PM GMT
-  Document emailed to Bonnie Overfield (Boverfi@gcpud.org) for approval  
2026-08-27 - 11:48:04 PM GMT
-  Document emailed to Mike Bradshaw (mbradshaw@gcpud.org) for approval  
2026-08-27 - 11:48:05 PM GMT
-  Document emailed to Angelina Johnson (ajohnso@gcpud.org) for approval  
2026-08-27 - 11:48:05 PM GMT
-  Document emailed to Amy Thompson (athompson@gcpud.org) for approval  
2026-08-27 - 11:48:05 PM GMT
-  Email viewed by Amy Thompson (athompson@gcpud.org)  
2026-08-28 - 0:07:19 AM GMT
-  Document approved by Amy Thompson (athompson@gcpud.org)  
Approval Date: 2026-08-28 - 0:07:36 AM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Email viewed by Bonnie Overfield (Boverfi@gcpud.org)  
2026-08-28 - 1:00:36 AM GMT
-  Document approved by Bonnie Overfield (Boverfi@gcpud.org)  
Approval Date: 2026-08-28 - 1:00:51 AM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Email viewed by Mike Bradshaw (mbradshaw@gcpud.org)  
2026-08-28 - 3:00:52 PM GMT
-  Document approved by Mike Bradshaw (mbradshaw@gcpud.org)  
Approval Date: 2026-08-28 - 3:02:04 PM GMT - Time Source: server - Signature Appearance Selected: TYPE

 Email viewed by Angelina Johnson (ajohnso@gcpud.org)

2026-08-31 - 3:29:50 PM GMT

 Document approved by Angelina Johnson (ajohnso@gcpud.org)

Approval Date: 2026-08-31 - 3:30:15 PM GMT - Time Source: server - Signature Appearance Selected: TYPE

 Agreement completed.

2026-08-31 - 3:30:15 PM GMT

# Commission Review – 09/08/2026

Motion authorizing the General Manager/CEO to execute Change Order No. 3 to Contract 430-12924 with ROI Insight Group LLC increasing the not-to-exceed contract amount by \$1,750,000.00 for a new contract total of \$5,225,000.00 extending the contract term to January 31, 2027, and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 9080 for charges incurred as a result of Change Order No. 3.

XXXX

## MEMORANDUM

August 17, 2026

**TO:** John Mertlich, General Manager/Chief Executive Officer

**VIA:** Charles Meyer, Chief Technology Officer 

**FROM:** Amanda Anthony, Senior Manager Enterprise Technology 

**SUBJECT:** Contract 430-12924, Change Order No. 3

**Purpose:** To request Commission approval to award Change Order No. 3 to Contract 430-12924 to extend the contract term from September 30, 2026, to January 31, 2027, and to approve the new Change Order amount of \$1,750,000.00 for a new overall total Contract Price of \$5,225,000.00 to cover contracted resource needs.

**Discussion:**

Current contract (430-12924) was awarded July 29, 2025, to provide Enterprise Technology with contracted technical resources. Change Order 3 is needed to extend the term of the contract by an additional four months to continue support of the ERP+ effort and the current backlog of ET requests and future requests. The cost for Change Order 3 was determined by evaluating our current contracted resources while projecting future contracted resource needs over the next four months (see attachment for calculations).

**Justification:**

Approval of Change Order No. 3 will ensure Enterprise Technology has continued access to contracted technical resources needed to support the ERP+ effort, maintain progress on the current backlog of ET requests, maintain progress in our Data Technology efforts, and respond to future business and operational technology needs. The District's technology workload continues to exceed available internal staffing capacity, and contracted resources provide the flexibility to scale support as project demands change without creating long-term permanent staffing obligations. If the change order is not approved, the District risks disruption to ERP+ delivery, delays in addressing critical technology requests, loss of continuity with existing contracted resources, and increased operational risk across systems and business processes that depend on Enterprise Technology support.

**Financial Considerations:**

Expanding the contract provides financial benefit to the District by preserving access to specialized technical resources on an as-needed basis, avoiding the higher long-term cost of adding permanent full-time positions for work that may fluctuate with ERP+ milestones, operational technology priorities, and future project demand. It also reduces the cost and schedule impacts associated with procuring separate contracts for each need, onboarding new vendors, or replacing resources that already understand the District's environment. Maintaining continuity with existing contracted resources supports faster delivery, improved productivity, and reduced rework, which helps control overall project costs and limits the financial risk associated with delays to ERP+ and other critical Enterprise Technology initiatives. The change order also provides budget predictability by establishing contract capacity over the extended term while allowing actual spending to be managed through approved annual budgets and specific work assignments. The funds for this contract are budgeted every year in Enterprise Technology's various cost centers (FE2000, FE3000, FE4000, and FE7000).

**Change Order History:** See attached change order table.

Change Order 1 in the amount of \$2,500,000.00 was completed on February 10, 2026, to increase the original contract price of \$975,000.00 to \$3,475,000.00 to cover the current contracted resources.

Change Order 2 was completed on May 18, 2026, to revise the contract language to make contractors eligible for rate increase after the contract with ROI has been in place for 6 months. There was no change in contract price.

**Recommendation:** To request Commission approval to award Change Order No. 3 to Contract 430-12924 to extend the contract term from September 30, 2026, to January 31, 2027, and to approve the new Change Order amount of \$1,750,000.00 for a new overall total Contract Price of \$5,225,000.00 to cover contracted resource needs.

**Legal Review:** Legal review e-mail from attorney included as well as finalized Memo to the General Manager signed/initialed by responsible Senior Manager or above.

# Revised ROI COI3 Memo

Final Audit Report

2026-08-17

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2026-08-17                                   |
| By:             | Michele Mesaros (mmesaros@gcpud.org)         |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAWkv-fZwbMz0QqE7tL9FUJ01FavvojXch |

## "Revised ROI COI3 Memo" History

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CHANGE ORDER  
NO. 3

Pursuant to Section 5, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price and extend the Contract completion date.
- B. Time of Completion: The revised completion date shall be January 31, 2027.
- C. Contract Price Adjustment: As a result of this Change Order, the not-to-exceed Contract Price shall be increased by the sum of \$1,750,000.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$5,225,000.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2  
of Grant County, Washington

ROI Insight Group LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_